**BYLAWS COMMITTEE REPORT
September/October Meetings**

September 28. 2002 9:30-10:30 am
Attendance: Nick Cooley, John Rice, Kevin Seipp, Laurie Walsh

The committee discussed potential activities for this semester.

1. Draft new guidelines for the General Education Committee composition.

October 12, 2022 9:30-10:30 am
Attendance: Nick Cooley, John Rice, Kevin Seipp (email feedback), Laurie Walsh

1. A draft of the GEC composition was discussed and editorial comments made.
2. Revisions were made to the document and that was sent out for review for another round of edits..
3. A draft of the GEC composition was approved by the committee and is being forwarded to faculty senate for consideration.

The proposed changes are found below.

**PROPSED CHANGES TO GENERAL EDUCATION COMMITTEE COMPOSITION
Oct 13, 2022**

**Current description:**

***6. General Education***

*Composition:*

*i. The majority of members should be academic faculty from departments who teach general education courses;*

*j. A few members may come from programs that require general education coursework;*

*k. And the Vice President for Student and Academic Affairs or designee serves as an ex-officio member of this committee.*

**PROPOSED CHANGES FOR GEN ED COMMITTEE COMPOSITION:**

i. The composition of this committee is appointed. The Senate Chair shall communicate with departments and divisions to form the committee. Membership shall be structured as follows.

j. A majority of members shall be senior academic faculty who teach general education courses. The following departments shall designate one representative each:

1. Arts and Letters Department
2. Computer Technology Department
3. Math Department
4. Science Department
5. Social Science Department

k. Other members shall be drawn from areas that require or incorporate general education in course work. The following shall have one representative each as designated by the appropriate dean and department chair.

1. Health Sciences and Human Services Division
2. Career and Technical Education Division
3. Education Department

l. Two ex-officio members shall serve—a senior member of Admissions and Records and a member designated by the appropriate Vice President.