**Bylaws November/December Report  
November 16 meeting:** Becky Coleman**,** Nick Cooley, Kevin Seipp, Laurie Walsh

The committee was asked by the Instructional Technology Committee to add the IAV director to the list of ex-officios as that expertise is sometimes needed.

The Bylaws committee met on November 16 to discuss clarifying the personnel committee charges related to personnel representatives on search committees in consultation with Arysta Sweat, Chair of the Personnel Committee. Below is the statement resulting from several rounds of review and revision with Ms. Sweat. This new version simply makes the charge clearer and explains the need for it.

**ACTION ITEMS**

**Action Item 1**: Instructor Technology Ex-Officio list

Add the Director of Interactive Video and Classroom Technology

**Action Item 2:** Personnel Committee

Original charges:

f. Recommends representatives for professional search committees who ensure adherence to NSHE and GBC professional search policies; representatives cannot be members of the department conducting the search;

g. The committee chair will ensure assignments to the professional search committees are evenly distributed amongst personnel committee members;

**REVISED for this action item:**

The chairperson shall designate a personnel committee representative to serve on all search committees.  In accordance with GBC policy for staff secruitment Section 2.2.2, the personnel committee representative is "primarily charged with monitoring adherence to established policies, procedures, and legal requirements to assure a fair search process".  Thus, in order to avoid potential conflicts of interest, due diligence shall be made to designate a member outside of the department of the position for which the search is being conducted.