**AGENDA**

**DEPARTMENT CHAIRS’ MEETING**

Friday, August 17, 2012 at 1:30 p.m.

Battle Mountain #1, Elko HTC #123, Ely #118, Pahrump #120, Winnemucca #109

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|  | AGENDA ITEM | PRESENTER |
| 1. | Visit from President   1. Review of Department Chair Responsibilities (handout) 2. Review of Guidelines for Departments’ Interactions with Centers (handout) | Dr. Mark Curtis  Dr. Danny Gonzales & Dr. Mike McFarlane |
| 2. | Prioritization of Faculty Positions   * Vision List from Last Year (handout) * Land Surveying/Geomatics Position Request (handout) * Variables for Prioritizing Faculty Positions (handout) | Dr. Danny Gonzales |
| 3. | Meeting Dates and Times for Fall 2012 | Dr. Danny Gonzales |
| 4. | Controller’s Office Update (handout) | Wayne Olmstead |
| 5. | Academic Affairs Processes   1. Online Adjunct Orientation Presentation 2. Tenure Process 3. TracDat (assessment) 4. Accreditation | Dr. Mike McFarlane  Cindy Hyslop, Janie Moore  Dr. Mike McFarlane  Cathy Fulkerson  Dr. Mike McFarlane |
| 6. | INT 100-GBC Orientation   1. Representation from each department is requested 2. Volunteers are needed for the high school to college, plagiarism, and an overview of general education sessions 3. The orientation will take place on Saturday, August 25, 201 | Dr. Danny Gonzales |
| 7. | Strategic Threshold for Maximized Efficiency (STME) | Dr. Mike McFarlane |
| 8. | Additional Items as Time Permits |  |