

**Great Basin College  
FACULTY SENATE 2020-2021  
Friday, April 16<sup>th</sup>, 2021**

Bluejeans link: <https://bluejeans.com/151046248?src=calendarLink&flow=joinmeeting>

**AGENDA**

1. **Roll Call**
2. **Call to Order**
3. **Updates from President Helens**
4. **Update from Vice President of BA, Sonja Sibert**
5. **Updates from Vice President of AA/SA, Jake Hinton-Rivera**
  - a. Information on Student Award Ceremony, Todd Hayden
  - b. Student Orientation "Course",
6. **Senate Chair Report:** Verbal, Written
7. **Approval of Minutes:** ACTION
8. **Standing Committee Reports:**
  - a. Academic Standards & Assessment.....Written Report
  - b. Bylaws.....Written Report
  - c. Compensation & Benefits.....Written Report
  - f. Curriculum Review.....Written Report
  - g. Distance Education.....Written Report
  - h. Gen Ed Committee.....Written Report
  - i. Personnel.....Written Report
  - j. Strategic Planning, ad hoc.....No Report
9. **Unfinished Business:** Information Only
10. **New Business:**
  - a. Evaluation considerations (see packet).
11. **Information Items:**
  - a. PTK Food drive update
  - b. FS Vice Chair Nominations and upcoming election update
  - c. Status of Committee Assignments for 21-22- Kevin Seipp
12. **Announcements:**
13. **Good of the Order:**
14. **Adjournment..... Action**

**Great Basin College**  
**FACULTY SENATE 2020-2021**  
**Friday, March 19<sup>th</sup>, 2021**

**MEETING MINUTES**

**1. Roll Call – Call to Order:**

**Voting Representatives:** Susanne Bentley (Proxy), Brandy Nielsen, Thomas Bruns, Matt Nichols, Diane Wrightman, Madison Arbilaga (Proxy), Oscar Sida (Proxy), Gerardo Wence-Munoz, Eleanor O'Donnell, Justine Stout, Eric Walsh, Daniel Murphree, Pete Bagley (Proxy), David Sexton, Jennifer Brown, Ryan Hathaway, Jennifer Steiger, Lynette Macfarlan, Tim Beasley

**Absent Voting Members:** Nicholas Cooley, Laura Pike, Kurt Overall, Daniel Bergey

**Other Members Present:** John Rice, Dean Straight, George Kleeb, Glenn Tenney, Veronica Nelson, Laura Debenham, Michelle Husbands, Tamara Mette, William Brown, Morgan Kaisershot, Geneil White, Tami Potter, Jennifer Sprout, Xunming Du, Kara Coates, Rita Pujari, Milinda Wasala, Chantell Garcia, Todd Hayden, Jennifer Koopman, Adriana Mendez, Angie deBraga, Brenda Gonzales, Kimberly Noah, Brian Zeiszler, Donald Jones, Frank Sawyer

**2. Updates from President Helens:** Restrictions for live classes in fall is easing a bit for hands on classes. The current focus of Administration is the Legislative Session. After the second budget hearing, President Helens feels confident that the new welding lab will be approved. There will be a metrics presentation at the April board meeting. We will continue working with UNR and highlight that relationship to help our stability and long-term sustainability. Enrollment is down slightly by around 1 1/2 percent.

**3. Updates from Vice President of AA/SA, Jake Hinton-Rivera:**

The next Commencement will be virtual. Student Affairs Council will be having an NSHE Student Success Summit on April 3<sup>rd</sup> for Student Affairs personnel across all the NSHE institutions. A Veteran and Military Council has been approved.

- a. Information on Student Award Ceremony, Ryan Hathaway & Chantell Garcia – Nominations forms will be done via Google Forms again and will go live on April 1<sup>st</sup> and close on April 23<sup>rd</sup>. A request has been made for 3 Faculty volunteers to join the group.
- b. PTK update, Lynette Macfarlan and officers – The Share the Bounty Food Drive is set for April 2<sup>nd</sup>. The response and outpouring of contributions have been overwhelmingly positive. Jennifer Koopman launched a branch challenge for Veterans to contribute to the food drive as well. The Silver Dollar and local Bar Association joined the food drive and are hosting events that require food donations to participate.

**4. Update from Vice President of BA, Sonja Sibert –** PeopleSoft update will be happening this weekend, please pay attention to the fluid basic navigation the VP Sibert sent out.

The Summer School salary schedules were not approved. CFO Klinger will be bringing VP Sibert back additional details as to why the System Administration Cabinet did not approve them. A new proposal will be brought forth later.

The Administration is tracking more than 150 bills and the bill introduction deadline was extended from March 15<sup>th</sup> to March 22<sup>nd</sup>.

The Board of Regents Fiscal Sustainability Committee met and had presentations on SCS, NSHE sponsored Projects Office, Grants, and Business Offices.

5. **Senate Chair Report:** Verbal, Written  
 There were no items brought to Leadership Council from the February meeting. Council of Chairs has been meeting on a regular basis, the March 12<sup>th</sup> meeting was an update on Legislative issues and an agenda review of the past weeks Board of Regents Meeting. The full Chair report will be uploaded to the March Faculty Senate Packet.
6. **Approval of Minutes: ACTION** – Tom Bruns moved to approve the meeting minutes of February 19, 2021. Brandy Nielson seconded the motion. Motion passed.
7. **Standing Committee Reports:**
- a. Academic Standards & Assessment.....Written Report
  - b. Bylaws.....Written Report
  - c. Compensation & Benefits.....Written Report
  - f. Curriculum Review.....Written and Verbal Report
  - g. Distance Education.....Written Reports (December minutes are now on the website)
  - h. Gen Ed Committee.....Written Report
  - i. Personnel.....Written Report and Action Item  
 Action Item1: Edits to Search Committee Procedures Ranking and Procedures – Dave Sexton made a motion to approve the proposed edits. Ryan Hathaway seconded the motion. Motion approved.  
 Action Item 2: Search Committee Procedures; Rankings Justification – Dave Sexton motioned to approve the Rankings Justification. Eric Walsh seconded the motion. Motion approved.
  - j. Strategic Planning, ad hoc.....No Report
8. **Unfinished Business:** Information Only
9. **New Business:**
10. **Information Items:**
- a. Curricular Review Status – Updated in Chair Report
  - b. FS Vice Chair Nominations, in April
  - c. Committee Assignments for 21-22- Kevin Seipp
11. **Announcements:**
- a. Twitter accounts you should follow: Amy Pason, UNR (@AmyPason) and Laura Nauman, NSC (@laura\_naumann)
  - b. Theater Audio Production of *Arsenic and Old Lace* – will stream on Demand March 15<sup>th</sup> – 20<sup>th</sup>.
  - c. April 2<sup>nd</sup>, PTK Food Drive- Bring your food that morning!
  - d. A Virtual Career Fair will be held March 31<sup>st</sup> – April 1<sup>st</sup>.
  - e. The Fitness Center will be opening at 50% capacity on March 29<sup>th</sup>.
  - f. The Child Care Center received another 5 Star grade on its most recent review.
12. **Good of the Order:**
- a. Congratulations to our new tenured faculty:
    - i. Professor David Ellis, Paramedics
    - ii. Professor Denise Padilla, Elementary Education
    - iii. Professor Oscar Sida, Human Services
13. **Adjournment**..... Action

## Academic Standards and Assessment Committee Report

Online Meeting: March 18 2021

### Members who voted:

Mike Whitehead

Ronald Straight

Stacy Crouch

Daniel Murphrey

Eric Andersen

Dorothy Callender

Reme Huttman

Alex Kiehn

Susanne Bentley, chair

### Members who did not respond:

Kurt Overall

The committee met asynchronously March 18 to review an application for nontraditional credit. Committee members voted unanimously to approve the application.

Respectfully submitted by Susanne Bentley

Academic Standards and Assessment Committee Chair

April 13 2021

## **GBC Bylaws Committee**

Meeting Minutes

April, 2021

Members: Kevin Seipp (Chair), Brian Zeiszler, Justine Stout , Laurie Walsh

Continued discussion of departmental votes restructuring within Faculty Senate.

- Document revisions and updates
- Discussion within departments to gauge interest and answer questions
- Continued discussion is needed to fine tune the document and discussion points

The committee has decided to push this topic until Fall 2021 due to end of the semester activities within faculty and staff. The committee feels that there is more work to be done to make sure that this topic is fully understood by all those involved and affected.

April 13, 2021

Written Report – Compensation & Benefits Committee,

The Compensation & Benefits Committee members voted (3/12/21) in favor of (7 to 2) ceasing its progress in reviewing and revising the Workload Policy 5.21. Several of the committee members voiced that share governance is in violation, stating that it is assured in the NSHE Code, Great Basin College (GBC) Institutional bylaws, GBC Faculty Senate Bylaws, and the American Association of University Professors.

Brian Zeiszler, Faculty Senate Chair, has formed a Compensation and Benefit Subcommittee which falls under his jurisdiction stated within GBC institutional bylaws, charging the subcommittee to continue its progress to develop equitable options to the online multiplier that will be beneficial to more GBC faculty. The members of the subcommittee are Michelle Husbands (chair), Tamara Mette, Laura Pike, Kevin Seipp, and Eleanor O'Donnell



The Distance Education and the Bylaws committees met together on 5 April 2021 (the meeting minutes are attached). After this meeting, the soon-to-not-be Distance Education committee (multiple name changes were considered) discussed the feedback that was given by the Bylaws committee members via email during the rest of the week. A subsequent revision was put forward to the Bylaws committee on the morning of 12 April 2021, which had another comment from Laurie. The committee, renamed to Instructional Technology, revised the bylaws change again and submitted the prospective change to the Bylaws committee for review and recommendation to the Senate.

### **Distance Education & Bylaws Committees meeting 5 Apr 2021 minutes**

Attending: Donald Jones, Laurie Walsh, Lynne Owens, Brian Zeiszler, David Sexton, Kathy Schwandt, Justine Stout, Laura Pike, Josh Webster, Oscar Sida, Hank Boone, Krishna Subedi

Meeting about bylaws changes. Started at 11:00 AM.

Brian updated the committee about what he and Laurie discussed about the submitted bylaws revision:

- a) He removed the definition section of the bylaws language, since no other committee contains one.
- b) Laurie suggested "Education Technology" as a new name for the committee.

Laurie mentioned that there is no longer much difference between live and distance classes.

Donald suggested that this will expand the responsibilities of the committee into classroom technologies, such as computers, SMARTboards, projectors, etc.

Oscar asked whether there are other Faculty Senate technology committees?

Laurie: No.

Krishna: Introduced himself. He will be in Elko later this week.

Brian summarized what had been discussed in the meeting for Krishna's benefit.

Brian asked for any comments?

Donald read Dan's email to the committees:

I don't think it is productive or wise to drop the "distance ed" indicator from the committee name, for a couple reasons: (1) Distance Education is a major part of GBC identity, and (2) "distance education" is a universal



indicator that is commonly understood for what it means, and what it entails.

My suggestion would be to change the name to "Distance Education & Technology", rather than just "Educational Technology."

Oscar moved to rename the committee to Distance & Educational Technology.

David: Seconded the motion.

Donald: Is this expanding to technology or modifying away from distance education and toward technology?

Kathy asked if the committee can pause, wait to get more input from members, and allow us to wrap our heads around this?

Brian mentioned things in the submitted revisions to look at: charges b vs a; composition should include someone from Computer Services + Tom as ex-officio.

Laurie suggested that evolving is an improper term; also, dissemination of information should be more direct (from Deans).

Oscar mentioned taking out evolving tech?

Laurie said no, the term is not needed since technology and education are always evolving.

Brian sent his modifications to the attending committee members.

There was discussion about ex-officio membership (why certain members should be ex-officio instead of voting members). Conflict of interest was a primary concern.

Kathy asked if anyone from the strategic planning group in this committee?

There was a small discussion about the strategic planning group (when it will be started and a little about who is on it).

Laurie reminded the committees that one of the primary purposes in the restructuring of the Faculty Senate committees was attempting to separate administrative functions from committees (forms processing and the like).

Brian mentioned that he had another meeting at 11:30, so had to leave. (This was at 11:28 AM)

Donald said that he would send this information to the rest of the committee to get a revised bylaws addition by the end of the week.

Kathy asked if Laurie or Justine had anything more from the Bylaws Committee.

Laurie enumerated:

- 1) Basic, clear list of charges;
- 2) expand technology;
- 3) remove overlapping charges;
- 4) no "clerical craziness"

Justine agreed with Laurie; she was alone in the Controller's office, so will look over the stuff that was sent.

Donald will reach out to the committee to find out if there is a better time for meetings this semester.

Meeting ended at 11:34 AM

**General Education Committee Report**  
**4/12/21 Blue Jeans Meeting**

**Attendees:** N. Cooley, E. Hawkley, D. Murphree, B. Nielsen, D. Padilla, and L. Walsh (chair)

The committee worked on editing a new submission form for new lower-division general education courses and for existing courses that are being revised to be general education courses. A sample form will be included in the May Faculty Senate packet.

A few elements of the submission process are worth noting.

The committee agreed that submitters need to be full-time teaching faculty (rather than part-time) as these staff members are trained in articulating course objectives, general education objectives and assessment and have a long-term perspective for department needs. As well, it is by far simpler for the committee to communicate with full-time employees. Part-time faculty are often quite busy with other obligations and are difficult to reach in a timely fashion. While a full-time faculty member would be responsible for developing a general education course, who teaches such courses remains a department decision.

The committee also agrees that prior to submission to the committee department faculty should review general education course syllabi to ensure a course meet the needs of the general education objectives for a given area and that syllabi are complete in this regard. After this review process the department chair would approve the course for submission. There is considerable expertise in departments and ideally this expertise should be engaged for producing course learner objectives, corresponding general education objectives and assessments for new general education courses. Syllabi that are not complete will be returned for revision.

The committee is also asking for a brief summary of why the courses should be general education program along with a short explanation of how course content will address course/general education learning objectives. The idea here is to provide some context for the course and avoid asking faculty to meet with the committee to explain the addition of a course as has been done in the past. Few faculty have the time to appear in committee to explain/support their courses.

Here is our follow up from December's leadership council concerning faculty evaluations.

We are proposing a simple lowering by **half a point** of the final "grade" on the faculty evaluations to recognize a lack of ability to meet with students and/or public as usually required due to campus closure and furlough days. We kicked around several possible accommodations, and this to us seemed the simplest, fairest way to take note of the situation. We are especially concerned about the impact this year about the impact to non-tenured faculty.

Here are the numbers we are proposing:

**4.1-5.0 Excellent**

**3.3-4.09 Commendable**

**2.5-3.29 Satisfactory**

**2.49 and below Unsatisfactory**

Thanks!