

**Great Basin College  
FACULTY SENATE 2023-2024  
Friday, October 20, 2023  
9:00 am**

*Elko –GTA 130; Ely – GBC 118; Pahrump- PVC 122; Winnemucca – GBC 123/124.*

**To Join Zoom Meeting  
Contact Dave Sexton for Zoom Information**

**AGENDA**

- 1. Roll Call:**
- 2. Call to Order:**
- 3. Updates from President Helens –  
Updates from Vice President of AA/SA, Jake Hinton-Rivera –**
- 4. Senate Chair Report – Verbal Report**
- 5. Approval of September 15, 2023 minutes - For Possible Action**
- 6. Standing Committee Reports:**
  - a. Academic Standards & Assessment..... **Written Report**
    - i. Report – Information Only**
  - b. Bylaws..... **Written Report**
    - i. Report – With Items Suggesting Review for Later Action**
  - c. Compensation & Benefits..... **Written Report**
    - i. Report – Information Only**
  - d. Curriculum Review..... **Written Report**
    - i. Report – Information Only**
  - e. Instructional Technology..... **Written Report**
    - i. Report – Information Only**
  - f. Gen Ed Committee..... **Written/ Verbal Report**
    - i. Report – With Items Requesting Review for Action in November**
  - g. Personnel..... **Written Report**
    - i. Report – Information Only**
  - h. AI Committee, ad hoc..... **Written Report**
    - i. Report – Information Only**
- 7. Unfinished Business:**
  - i. Emeritas Professor Recognition**
- 8. New Business:**
- 9. Information Items:**
- 10. Announcements:**

**11. Good of the Order:**

**12. Adjournment:**

**Great Basin College**  
**FACULTY SENATE 2023-2024**  
**Friday, September 15, 2023**  
**9:00 am**

**DRAFT MINUTES**

**1. Roll Call:**

**Sam Lackey, Dean Straight, Robert Cowan, Steven Scilacci, Norm Whittaker, Madison Arbillaga, Jamie Carlson, Jessica Lynch, Eleanor O'Donnell, Tami Potter, Eric Walsh, Ping Wang, Rita Pujari, Laurie Walsh, Jason Brick, Denise Padilla (Proxy Kimberly Noah), Tim Beasley**

**Absent Voting Representatives:**

**Christopher Salute, Brenda Gonzales**

**Other members present:**

**Dave Sexton (Chair), Daniel Bergey (Vice-Chair), Donald Jones, Erica Salazar, Sheila Staszak, George Kleeb, Konstantinos Travlos, Deanna Hamilton, Jen Stieger, Jonathan Foster, Tawny Crum, Steven Hrdlicka, Karl Stevens, Rebecca Hawkey, Ethan Hawkey, Amy Smith, John Mittelman, Brandy Nielson, Daria Horn, Laura Debenham, Glen Tenney, Michelle Beecher, Krishna Subedi, Daniel Murphree, Lyzette Lyon, Susanne Bentley, Xunming Du**

**Others present: President Helens, Vice President Rivera, Kimberly Myers**

**2. Call to Order: 9:01**

- 3. Updates from President Helens –** Welcome! She hopes all classes are going well. Thank you all in Pahrump for your diligence in protecting against the weather. President Helens thanks Dave for attending the Regional Board Meetings. One of the items she would like to speak about is the report given, which is available to everyone. Dave can also make it available to anyone who asks.

The report is of three models for the future of the system, which she thinks doesn't look very promising nor does it look sustainable. The regents are asking for an ad hoc committee to talk about how the system should look in order for it to be sustainable. This is something President Helens has been doing with MOU, so we can spend money where it's important. We need to look in the future to see what the options are to remain sustainable and preserve that legacy of access to higher education in rural Nevada. President Helens does think it's going to be challenging this next year. There is a funding committee on the fast track, but not more money. When we look at how we are funded, it's all part of the same pie – if someone is getting more another is getting less. Right now, that is what is being looked at, but it's good that there is a light being shined on this matter.

- 4. Updates from Vice President of AA/SA, Jake Hinton-Rivera –** First of all welcome back! He's very excited that there are students on campus. This is going to be a really busy Fall semester, and he says this because of the amount of grants as well as the industry partnerships we've been able to work on. The Academic deans and VP Rivera are going to be doing a short power point presentation on some of those goals at the next All-College meeting.

VP Rivera does want to bring one item forward. Some of you may recall that back in 2019, we had an enrollment management committee. It's time for the 2.0 version of enrollment management. We will be pulling in both by position on certain members as well as volunteers who are interested. One of the big items was the CRM, and we've been actively engaged on that process with implementation of going live hopefully in April 2024.

Another committee that we are looking at moving forward is Policy Review. This committee will be going through all of our policies to make sure they are still relevant.

- 5. Senate Chair Report – Verbal Report:** High points: Regular Board of Regents meeting in June where the COLA was pending. President Helens presented at that meeting. Board of Regents did approve the 12% COLA, but what did fail was the search for a new Chancellor. In the July 21st meeting, there had been an agenda item where President Helens and President Sandoval were going to discuss the merging or consolidation of the two campuses, but that was pulled and did not go forward.

The August board meeting did appoint at the last minute an interim-acting Chancellor. They did form a couple of committees that President Helens eluded to earlier.

There is another possible proposed COLA up to 12%. We are going to send out a survey that will be the same as UNLV about the COLA and what our thoughts are about funding this new COLA. There is a committee looking at all of the different ways we can fund.

Executive Committee – We discussed the want to see everyone’s faces, but we do understand the need for some to require a zoom link. Thank you everyone who is here today. We are asking for people to send in as many reports and any announcements that anyone is willing to share.

There was an agenda item about a possible procedure about the two new presidents who need to be hired: CSN’s president is retiring, as well as our President Helens. It was pulled, but the new meeting for that will take place on September 28<sup>th</sup> and all of those meetings are available to all. If you need the link, it is on the NSHE website, but Chair Sexton can also give the link if asked. Chair Sexton has spoken to both the Board Chair and the new Chancellor that we would like to have as much input as we can in this election process. It won’t be a lot, but we would like to have as much as we can.

If any of you read the Nevada Independent website, Chair Sexton suggest you do, but the out-going Chancellor gave a really long, in-depth interview about the Board on his way out. Chair Sexton thinks it’s a worthy read.

**6. Approval of April 21, 2023 minutes and May 19, 2023 minutes - For Possible Action**

**A motion to approve the minutes for April 21, 2023 and the minutes for May 19, 2023 by Laurie Walsh, seconded by Dean Straight. Motion passed unanimously.**

**7. Standing Committee Reports:**

- a. Academic Standards & Assessment..... **No Report**
- b. Bylaws..... **No Report**
- c. Compensation & Benefits..... **Written Report**
  - i. Report – Information Only**
- d. Curriculum Review..... **Written Report**
  - i. Report – Information Only**
- e. Instructional Technology..... **No Report**
- f. Gen Ed Committee..... **No Report**
- g. Personnel..... **Written Report**
  - i. Report – Information Only**

**8. Unfinished Business: None.**

**9. New Business:**

**i. Election of the Parliamentarian for 2023-2024.**

According to our Bylaws, we need to vote on a parliamentarian. Donald Jones is nominated, and he accepts. No other nominations.

**Senate votes Donald Jones as the Parliamentarian for 2023-2024. Votes are unanimous.**

**ii. Faculty Senate Committee Review**

First time the committees meet, it is suggested that you all go through the committee duties from the bylaws. They may need to be updated, so please take a look.

**iii. Formation of the ad hoc AI Committee.**

**A motion to form an AI ad hoc committee to study AI and come up with an idea for a policy by Laurie Walsh; seconded if we add the Student Government Association will be asked to join. Motion passed unanimously.**

Chair Sexton is going to ask for volunteers. Please send him an email if you are interested.

From Bylaws perspective, we need to do a description of the committee, what is expected, and a date of its end.

A member is concerned for the missing pictures of the past professors of Emeritas status that were hanging in the Berg Hall Conference Room to honor them. Where did they go?  
Dave is going to investigate this issue.

**10. Information Items:** None.

**11. Announcements:**

There is a new exhibit that Gail Rappa has put together. We were honored with the collection coming from a member of the Shoshone Tribe, and it's related to the 160th Conference of the Ruby Valley Treaty.

There is a new exhibit at the Ruby Valley Trail Center and a reception. There will also be a conference held at the college as well as a conference. The local Shoshone are going to be presenting. There are posters all over campus.

September 22-24 Pahrump is having their annual Fall Festival in the park. If you're in Pahrump, come by and see us.

Down in Ely on Oct 14<sup>th</sup> there is an eclipse festival with NASA scientists. Multistate robotics tournament will also take place.

**12. Good of the Order:** None.

**13. Adjournment: 9:35**

# Academic Standards Committee Meeting Agenda

Monday, Sept 25, 2023

1. Welcome
2. Becky Coleman: Non-traditional credit request and discussion of IS 201 non-traditional credit for Lovelock Prison students.
  - Three students in the Lovelock Prison program requested approval of non-traditional credit for technology certificates to replace IS 201. All three students had identical requests.
    - Dean Straight motioned to approve, Steve Hrdlicka 2<sup>nd</sup>. Approved by unanimous vote.
  - Becky Coleman presented that the certificates that had been approved have been requested every semester and have been approved by this committee every semester since the Lovelock program started. She was wondering if there might be some way to get a “blanket approval” for these certificates. She did point out that the certificate might be changing in the future due to changed restrictions on computers for the prison. She is only seeking the blanket for prisoners who have completed the certificate already. After discussion, she was referred to the registrar, to discuss options. Daniel Murphree agreed to attend that meeting as well. Dean Straight motioned that we approve by email vote whatever the registrar suggests to speed the process. Susanne Bentley seconded the motion which was approved unanimously.
3. Set up plan for General Education Assessment
  - a. This year is Year 4: Technological Proficiencies
    - The General Education Assessment was discussed and responsibilities regarding that. As discussed with the accreditation body in Spring 2023, it is the responsibility of this committee to compile the report, but that report should then be passed on to someone else for any actions that need to be taken. The report will be sent to Dean Doucette unless another is designated before the report is compiled.
    - This year we will be compiling data on the Technological Proficiencies GELO. Susanne Bentley has already discussed with Madison Arbillaga that most of this data will come from her department. Daniel Murphree will contact Madison to discuss what is needed.
    - Staci Wernert will connect with Yvonne Naungayan to rearrange the report to be according to learning outcome instead of according to department.
    - Reordering the report and gathering data will be completed in this semester, the report will be compiled, put before Faculty Senate, and delivered in the Spring 2024 semester.

4. Set up plan for rewording policy on grade appeals.
  - A timeline was established to create a clearer policy for the catalog on what qualifies as a grade appeal. The reworded policy will be drafted through October, presented to the legal department as soon as possible after drafting, and then presented to the faculty senate in November at the latest. Catalog changes are due by December.
  - Dean Straight and Susanne Bentley volunteered to write a first draft. The draft will be written in Google Docs so the committee can easily access it.
  
5. New Business
  - Welcome Steven Hrdlicka to the committee.
  
6. Adjournment
  - Dean Straight motioned to adjourn, Staci Wernert 2<sup>nd</sup>. Approved unanimously.

In Attendance:

<b>Committee Member</b>	<b>Present</b>
<b>Daniel Murphree, Chair</b>	<b>Yes</b>
<b>Susanne Bentley</b>	<b>Yes</b>
<b>Eric Andersen</b>	<b>No</b>
<b>Glen Tenney</b>	<b>Yes</b>
<b>Yvonne Naungayan</b>	<b>No</b>
<b>Dean Straight</b>	<b>Yes</b>
<b>Sheila Staszak</b>	<b>Yes</b>
<b>Steven Hrdlicka</b>	<b>Yes</b>
<b>Staci Warnert</b>	<b>Yes</b>
<b>Stephanie Davis</b>	<b>Yes</b>

Becky Coleman, guest.

BYLAWS Committee Report September/October

Meeting: Sept 21, 2023

Present: Becky Coleman, Nick Cooley, Kevin Seipp, and Laurie Walsh chair)

The committee discussed possible plans for the year and identified particular areas that needed clarification.

The committee consulted with appropriate FS committee members regarding the changes and then reviews those via email in October. The proposed changes are attached.

Proposed changes for review.

ITEM 1 Instructional Technology: the committee had experienced or heard about the excessive difficulties students had this semester in getting access to the GBC website and WebCampus. This is a very significant issue that has resulted in the loss of students and students coming into classes late, not to mention the general frustration of having to endure an ordeal to access the college. None of these issues are good for GBC, its dwindling enrollment, or its effective use of budgetary and time resources.

Therefore the committee decided to add a charge to the Instructional Technology Committee to facilitate faculty input into these important processes. The committee drafted a charge, sent it to the IT Committee and based on their comments revised the statement which was approved by that committee. See Item 1.

ITEM 2 Addition of "embedded general education" to the review charge to ensure transparency in the general education process.

ITEM 3 Bylaws Committee: the committee also addressed the need to modify the chair assignment for the Bylaws Committee based on the past several years where the VC was unable to serve or we did not have a VC to serve.



**Bylaws Proposed Changes to Instructional Technology Committee Charges**

Meeting: Sept 21, 2023

Present: Becky Coleman, Nick Cooley, Kevin Seipp, and Laurie Walsh chair)

**Purpose:** student access to the GBC Website and WebCampus has been very problematic for students, particularly since the implementation of the multifactor authentication. This is a significant issue for a college that is primarily online, but one that affects every student at GBC, and the faculty and staff resources spent helping students navigate a circuitous process. Students have been delayed in accessing the websites and we have lost students because of this difficulty.

Student access to the GBC website and WebCampus is a major concern for all faculty. Thus, we felt the IT committee should have an added charge so facilitate faculty input for this important process.

Additionally, the IT Committee strongly felt that the director of IAV and Classroom Technology be an ad-hoc member of the committee so that position was added.

IT Review: The changes have been reviewed and approved by the Instructional Technology Committee 10/5/23

**Original**

**7. Instructional Technology**

Charges:

a. Review and recommend policies to Faculty Senate that concern instructional technology and/or distance education.

b. Consult with the Distance Education and Computer Services departments regarding any proposed changes in learning management systems.

c. Consult with the Distance Education department regarding issuance of any satisfaction surveys for the learning platform and the Distance Education department's performance in assisting faculty with online issues.

d. Consult with and make suggestions to the Distance Education department regarding professional training subjects for teaching practices and technology.

e. Review and make recommendations on the addition of electronic means of delivery to the teaching process from the point of view of instruction. The areas to be considered by the committee include the use of online, audio, video, Interactive Video (IAV), lecture capture, and other emergent technologies used in an extended classroom environment.

ITEM 1 PROPOSED BYLAWS CHANGE—INSTRUCTIONAL TECHNOLOGY

**Added a new charge:**

f. Review and make recommendations regarding the procedures students use to access the GBC website and WebCampus.

**Added another ex-officio**

Composition:

g. The majority of members on this committee shall be instructional faculty.

h. Ex-officio members should include the Dean of Online Education. **the IAV and Classroom Technology Director**, and one member of the Computer Services Department.

**BYLAWS PROPOSED CHANGE TO GE COMMITTEE CHARGE  
9/27/23**

**Suggested clarification by Ethan Hawkley, Chair GE**

**Purpose:** the addition of courses with embedded general education components clearly identifies the requirement that embedded courses likewise go through the review process.

7.5 Senate Standing Committees

**Original:**

c. Reviews and makes recommendations for proposed lower- and upper-division general education (learning objectives and assessment plans) courses in consultation with relevant departments;

**Changes:**

c. Reviews and makes recommendations for proposed lower-division and upper-division general education courses, and **all courses with embedded general education components**, in accordance with procedures delineated by the committee, including consultation with relevant departments;

**Bylaws Proposed Changes to Bylaws Committee Charges**

Meeting: Sept 21, 2023

Present: Becky Coleman, Nick Cooley, Kevin Seipp, and Laurie Walsh chair)

**Purpose:** originally Bylaws felt that the VC would be a great chair as she/he/the could become familiar with Bylaws prior to serving as the Senate Chair. Recent years have proven that this is not always possible. The change adds more flexibility in the event the VC cannot fully participate.

**Original**

Composition:

d. Faculty Senate Vice Chair will be the chair of this committee;

**Change:**

d. Faculty Senate Vice Chair, if possible, or a tenured faculty member will chair this committee;

Great Basin College Faculty Senate

Compensation and Benefits Committee

Minutes

October 6, 2023, 9:00 AM

GTA 118, GBC PVC 120, Zoom

1. Call to order 9:00 AM

Attendance: Kara Coates, Konstantinos Travlos, Milinda Wasala, Rita Pujari, John Rice, Matt Nichols, Steven Scilacci, Jessica Bellander. (Eleanor O'Donnell, absent and excused)

2. *Discussion of CTE workload matter.*

- a. *At our last meeting we discussed the following: "The committee was asked to examine a couple of unique matters pertaining to CTE workload regarding compensation for teaching multiple "shifts" and retirement payments based on overload. The committee will determine whether these matters warrant consideration."*

After discussion the committee determined that recommendations on retirement payments based on overload were not within the scope of the committee's charge. It was suggested the question be posed to the Nevada Faculty Alliance.

Members of the committee representing CTE areas will present information to help the committee better understand the "shift" workload at its November meeting. JPR will get the names of other NSHE Comp and Ben committee chairs for input on how other institutions may be compensating in these instances. GBC CTE and Health Science faculty will also discuss similarities in their workload structures and what compensation models we may already have in place to remedy concerns. The committee will hear a report from those members at its November meeting. (NO ACTION)

3. *Professional Development Funding*

a. *Review of procedures*

Committee reviewed procedures. Applications are being received and forwarded to Eleanor until we consider them at the November meeting.

The question was asked if Professional Development Funding can be used for professional recertifications. In an anecdotal discussion, it appears those instances are currently funded "out of pocket". JPR will research and report back to the committee in November. (NO ACTION)

4. *Consideration of proposing a temporary workload provision to encourage more student life on campus.*
  - a. *In consideration of the decline in student activities on all GBC campuses, consideration should be given to faculty workload release to help organize and sustain in-person student activities on all GBC campuses. These activities could include but should not be limited to clubs related to academic disciplines, clubs related to student extra-curricular interests, events, and other student interests.*

While there was agreement some incentive for increasing student life on campus is warranted, the committee determined this matter is not within the scope of the committee's charge. (NO ACTION)

5. *Other matters from committee members.*

The committee has been asked to examine compensation for Independent Study and will discuss the matter at its November meeting.

There were no additional matters from the committee. (NO ACTION)

6. Adjournment. 9:30 AM

Respectfully Submitted,

John Patrick Rice, Chair

On 9/28/2023 the Curriculum Review Committee recommended for approval the following:

- New Course:
  - i. EMS 300 Community
- Deactivate Program
  - i. BS in Biology

On 10/5/2023 the Curriculum Review Committee recommended for approval the following:

- New Program
  - i. Paraprofessional Skills Certificate
  - 1. Pending CCN/institution approval
- New Courses
  - i. EDU208 – Students with Diverse Abilities and Backgrounds
    - 1. Pending CCN/institution approval
    - ii. EDU245 – Foundations of Elementary Literacy and the Science of Reading
      - 1. Pending CCN/institution approval
- Change Existing Course:
  - i. MGT482
    - 1. Change name from Leadership- Progression in Thought to Leadership Capstone.
      - a. Course is designed to expose students to foundational theories, conceptual frameworks, and methodologies they will use throughout their careers. Based on the premise that leadership skills can be learned, students will develop a student-centered educational project of their choice to demonstrate the key aspects they have learned in the Bachelor of Applied Science in Management and Supervision.

On 10/12/2023 the committee recommended for approval via email vote the following:

- New Courses
  - i. CSCO483 – CCNP Enterprise Advanced Routing and Services
  - ii. CIT240 – Python for Data Analysis
  - iii. CIT242 – R for Data Analysis

## General Education Faculty Senate Report for 10/20/2023

### Recommended Action Items:

- We recommend a motion to approve the requested General Education changes submitted by the Arts and Letters department. This would apply across all programs.
  - Adding PHIL 135: Introduction to Ethics to Gen Ed Area 10 - Human Societies and Experiences
  - Adding PHIL 101: Introduction to Philosophy to Area 10 - Human Societies and Experiences
  - Removing PHIL 129: The New Testament from the Humanities Grid as it has not been taught for several years and there are no plans to teach it in the near future.
- We recommend a motion to approve adopting the attached process and form for embedding General Education outcomes into other programs beginning now and into the future.

### Information Items:

- The committee is taking up a review of the INT 300 level course structure and plans to recommend an updated structure for upper division general education requirements by the end of the year. This new general education structure should be more in line with how other institutions approach upper division general education, or core requirements, across the state. Hearing recommendations from departments would be very welcome. Associate VP for Faculty Success Amber Donnelly and Dean Mary Doucette have given their blessing to this initiative.
- Below are the minutes from our last meeting.

### **General Education Committee Meeting Minutes**

**9/20/2023**

**10am GTA 128 in Elko and over Zoom**

**Members in attendance: Chair, Ethan Hawkley, Members, Daniel Bergey, Ping Wang, Tamara Mette, John Rice, Brandy Nielsen, Brian Zeiszler  
Ex officio, Deanna Hamilton**

1. Review of Gen Ed bylaws
  - After reviewing the bylaws our conversation emphasized that our charge is to make recommendations to the full senate for their approval. We do not ourselves approve anything.
2. Vote on Proposal from Arts and Letters Department
  - The committee unanimously voted to recommend approval to the full Senate.
3. Discussion and vote on Gen Ed embedment procedure attached to the email
  - Due to confusion and issues that have been caused by irregular embedment processes in the past, we considered and voted on recommendations for a new process designed



by last year's GE committee. The committee unanimously agreed to recommend the new process to the full Senate for approval.

- Chair Hawkley agreed to review the embedment form that was made last year and send it out to the rest of the committee for their review and vote before Friday 9/22/23.
  - If the form passes we plan to submit this as an action item at our next faculty senate meeting.
4. Anything else?
- The committee agreed that we would like to review the INTs this year so that we can ensure our upper-division Gen-Ed courses are transferable across the NSHE system.
  - We will present this as an information item to the full faculty at our next meeting.

# General Education Embedment Proposal Procedure:

**Program director or Dean identifies opportunity for embedment of GE. The program director will discuss and get approval of the department that houses the original GE course being replaced**

**Both departments/divisions conduct a rigorous review of the course content and how that course content will fulfill the GE outcome and how it will be assessed. Both provide a narrative document of their findings and recommendations.**

**Both departments/divisions provide their documents GE committee for consideration. Department representation is recommended as well.**

**The GE committee considers and makes a recommendation to faculty senate.**



# General Education Course Embedment Form

This form is for evaluation of proposed general education course embedment.

## **1. Submitter information (Must be full-time faculty)**

First, Mi, Last:

Department Name:

Division Name:

GBC Email:

Contact phone number:

Date of submission:

## **2. Course information** "Course prefix/ number" "Course Title"

Course to be embedded:

Course embedded into:

If this course will be embedded into a program please list which courses will be within the program:

Course description / prerequisites (existing courses must match catalog description exactly):

## **3. Briefly explain why this course should be embedded and how it meets the gen ed requirement:**

**4. GE/Course learning objectives and measurements.** Create a table that lists the GE objectives, course learner objectives (all as listed under subcategories 1-11), and measurement in a table. The catalog General Education objectives are attached to this document for ease of copying. NOTE: GE objectives must be identical to the catalog while course learning objectives are tailored for class content. **Please attach GE table to this document.**

<i>SAMPLE GE TABLE for GEOG 106 Human Geography</i>		
<b>GE Area: Human Societies and Experience</b>		
<b>8. Structure of Societies</b>		
<b>GE Objective</b>	<b>Course Learning Objective</b>	<b>Measurement</b>
Demonstrate understanding of the processes that influence human behavior and structure of societies.	Analyze the role of toponyms in delineating human spatial territories.	Discussion Post 1
Demonstrate understanding of the processes that influence social stratification and/or inequality	Analyze the nature of food deserts in US cities and how these relate to social inequality.	Discussion Post 2
Demonstrate understanding of the methodologies used to study human social systems	Analyze production and consumption patterns of chocolate in the context of World Systems Theory.	Discussion Post 3

5. Briefly explain how course content (readings, lectures, films, activities, etc.) addresses learning objectives of the gen ed.

6. Briefly explain the general outcomes and narrative to the embedment of this course. (Why does the department wish to embedd)

Draft form

Submitter Signature:

Submission Date:

Impacted Department  
Chair Signature:

Approval Date:

Department Chair of  
Submitter signature:

Approval Date:

**After department chair approval, submitter must send the signed document and attachments to GEC committee chair. Submitter will be informed of the decisions made throughout the process.**

Reminder: Submitter will be contacted with updates and required edits.



**General Education Objectives****Communications and Expressions**

1. Written Communications
  - Utilize written genres appropriate to task
  - Express ideas clearly and compellingly in text
  - Effectively identify and address various audiences and contexts
2. Oral Communications
  - Organize oral presentations appropriate to context and audience
  - Deliver compelling and clear oral communications
  - Demonstrate an understanding of interpersonal communications in a variety of contexts
3. Evidence-Based Communications
  - Correctly interpret and analyze source materials and readings
  - Determine source appropriateness/credibility according to context
  - Effectively incorporate and cite sourced material in communications
4. Fine Arts
  - Demonstrate proficiency in the understanding of basic fine arts concepts and language
  - Demonstrate the effective use and application of artistic tools and processes
  - Demonstrate the ability to engage in the creative process as it applies to the subject

**Logical and Scientific Reasoning**

5. Mathematical Reasoning
  - Demonstrate knowledge of mathematical notation and concepts
  - Apply mathematical concepts and operations in proper written or graphical form
  - Apply relevant mathematical skills in solving real world problems
6. Scientific Reasoning
  - Demonstrate an understanding of the scientific methodologies used in various disciplines
  - Effectively interpret and apply scientific principles and concepts
  - Apply scientific reasoning to the evaluation, analysis or interpretation of models and theories developed in the sciences
7. Scientific Data Interpretation
  - Effectively apply mathematical principles and quantitative methods to collect and analyze scientific data
  - Utilize the scientific method to arrive at informed conclusions

**Human Societies and Experience**

8. Structure of Societies
  - Demonstrate understanding of the processes that influence human behavior and structure of societies
  - Demonstrate understanding of the processes that influence social stratification and/or inequality
  - Demonstrate understanding of the methodologies used to study human social systems
9. American Constitutions and Institutions
  - Demonstrate an understanding of American constitutions and institutions and their development
  - Demonstrate understanding of processes of social stratification and inequality in American society
  - Demonstrate knowledge of the methods used to study American society
10. Humanities
  - Demonstrate an understanding of the consequences of human actions in social and environmental contexts, and an ability to consider the ethical and practical implications of those actions
  - Demonstrate an ability to recognize the importance of creative human expression
  - Demonstrate an ability to recognize and respect the rights of the individual and to appreciate the complexity and variety of divergent attitudes, values and beliefs in society
  - Demonstrate an understanding of the cultural and historical heritage of contemporary society and the implications of this heritage

**Technological Proficiency**

11. Technological Proficiency
  - Analyze a problem and identify and define the technology requirements appropriate to its solution
  - Describe professional, ethical, legal, security and social issues and responsibilities for technology users
  - Develop skills to continuously learn fundamentals of existing and new technology

**Sample Curriculum Map**

Please attach a curriculum map that discusses where and when the course or program will meet the objectives of the General Education course you are embedding.

EQUIRED COURSES AND EXPERIENCES	Program Level LEARNING OUTCOMES						
	Demonstrate knowledge of key historical material, theoretical perspectives, institutional practices, and legal and ethical concerns.	Analyze and identify the materials from which historical and or artistic objects are made.	Develop visual and hand skills for recognizing and analyzing materials that compose cultural objects and processes by which they have been constructed.	Develop appropriate research skills.	Analyze the conservation needs of an object and identify best practices.	Illustrate research and computer skills.	Exhibit knowledge of actual museum work through personal experience.
0533-370 Intro to Museums Collecting	I, A		I	I		I	I
0533-422 Art Materials and Photography	R	I, A	R	R	I		
0533-423 Artists' Materials: Panel Paintings		R					
0533-424 Legal and Ethical Issues for Collecting Institutions	R		R, A			R	
0533-425 Display and Exhibition		R			R, A		
0533-426 Collections, Management & Museum Administrators			R				
0533-427 Fundraising, grant Writing & Marketing for Nonprofits				R, A			
0533-437 Forensic Investigation	R	R, A				R	
0533-438 Art Conservation					R		
0533-510				R		R, A	R
Internship	M	M	M	M	M	M	M, A

(I = Introduce; R = Reinforce; M = Mastery; and A – Assessment opportunity)

## Instructional Technology Committee Report to Faculty Senate

September 26, 2023

10:00 – 11:00 a.m.

Location: Zoom

Committee Members: Madison Arbillaga, Robert Cowan, Xunming Du, Robert Hunton, Michelle Husbands, Reme Huttman, Jessica Lynch, Karl Stevens, Jennifer Stieger, Eric Walsh.

Present: Xunming Du, Jonathan Foster, Reme Huttman, Jessica Lynch, Jennifer Stieger, Eric Walsh.

Absent: Madison Arbillaga, Robert Cowan, Robert Hunton, Michelle Husbands

Guest: Yvonne Naungayan

The Instructional Technology Committee met on September 26, 2023 and discussed the following items:

1. Review Committee Charges: The committee chair read the committee's charges as listed in Faculty Senate Bylaws to the committee.
2. Proposed changes to committee charges and composition from Faculty Senate Bylaws Committee: The committee reviewed and discussed changes to its charges and composition requirements forwarded to the committee from the Faculty Senate Bylaws Committee. The proposed changes were as follows.
  - f. Review and recommend processes to facilitate student access to the network prior to class start dates.
  - h. Ex-officio members should include the Dean of Online Education. **the IAV and Classroom Technology Director**, and one member of the Computer Services Department (proposed change in bold).

The committee requested additional information and clarification regarding the proposed addition to the committee's charges. The committee chair followed up with the Bylaws Committee Chair regarding this. The Bylaws Committee Chair offered the following revision.

- f. Review and make recommendations regarding the procedures students use to access the GBC website and WebCampus.

The committee voted to approve the proposed charge and addition to its composition on October 4 (email vote).

3. Eric Walsh presented on the OER Task Force, IAV courses, and the availability of SANDI Headsets.
4. Yvonne Naungayan provided the committee with updates on Panopto, Canvas outcomes, and AI professional development.

Submitted by Jonathan Foster

October 16, 2023





# GBC September 2023 Personnel Committee Report

Wednesday, 09.20.2023 (11:00 am)

—

## Members in Attendance

Arysta Sweat, George Kleeb, Erica Salazar, Mardell Dorsa, Xunming Du, Tim Beasley, Mike McGhee, Jason Brick

## Items Covered

### Tenure Applications

- Faculty tenure packets are due no later than the last Friday in October. A tentative deadline of November 13, 2023 has been set for Personnel Committee's review of applicants' packets to allow for timely review by administration.

### Training for Personnel Committee Members

- The Personnel Committee is working with HR to get all committee members trained on anti-discrimination statutes applicable to the interview process.

### Standard Document for Strengths and Weakness

- A standard strengths/weaknesses document will be provided to search committee chairs to use when submitting summaries of interviews.

### Search Committee Request Process

- Search committee chairs should contact the GBC Faculty Senate Personnel Committee Chair, currently Arysta Sweat, when requesting a personnel committee member rather than directly going to a committee member.

### Tenure Policy Action

- The Personnel Committee will be weighing action/revision on the current tenure policy at the October meeting.

## Important Dates

Oct 31, 2023 - Tenure packets due for Personnel Committee review

Nov 13, 2023 - Personnel Committee tenure recommendations due

---

Artificial Intelligence Ad Hoc Committee Update  
For GBC Faculty Senate  
10/20/23

At present AI committee members have submitted their various thoughts about an AI policy at GBC to the committee chair and he is reviewing them in preparation for our first meeting, which will be held in the last week of October.

ChatGPT was briefly shut off on GBC campuses for security reasons. But after some investigation by Dean Straight it was determined that this was done in error. It can now be used on campus computers.