

ACTION ITEM FS NOV 17

Bylaws Proposed Changes to Instructional Technology Committee Charges

Meeting: Sept 21, 2023

Present: Becky Coleman, Nick Cooley, Kevin Seipp, and Laurie Walsh chair)

Purpose: student access to the GBC Website and WebCampus has been very problematic for students, particularly since the implementation of the multifactor authentication. This is a significant issue for a college that is primarily online, but one that affects every student at GBC, and the faculty and staff resources spent helping students navigate a circuitous process. Students have been delayed in accessing the websites and we have lost students because of this difficulty.

Student access to the GBC website and WebCampus is a major concern for all faculty. Thus, we felt the IT committee should have an added charge so facilitate faculty input for this important process.

Additionally, the IT Committee strongly felt that the director of IAV and Classroom Technology be an ad-hoc member of the committee so that position was added.

IT Review: The changes have been reviewed and approved by the Instructional Technology Committee 10/5/23

Original

7. Instructional Technology

Charges:

- a. Review and recommend policies to Faculty Senate that concern instructional technology and/or distance education.
- b. Consult with the Distance Education and Computer Services departments regarding any proposed changes in learning management systems.
- c. Consult with the Distance Education department regarding issuance of any satisfaction surveys for the learning platform and the Distance Education department's performance in assisting faculty with online issues.
- d. Consult with and make suggestions to the Distance Education department regarding professional training subjects for teaching practices and technology.
- e. Review and make recommendations on the addition of electronic means of delivery to the teaching process from the point of view of instruction. The areas to be considered by the committee include the use of online, audio, video, Interactive Video (IAV), lecture capture, and other emergent technologies used in an extended classroom environment.

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Added a new charge:

f. Review and make recommendations regarding the procedures students use to access the GBC website and WebCampus.

Added another ex-officio

Composition:

g. The majority of members on this committee shall be instructional faculty.

h. Ex-officio members should include the Dean of Online Education, **the IAV and Classroom Technology Director**, and one member of the Computer Services Department.