**GREAT BASIN COLLEGE INSTITUTIONAL ADVISORY COUNCIL (IAC) BYLAWS**

**January 3, 2023**

**Mission:** The Great Basin College (GBC) Institutional Advisory Council (IAC) brings value to Great Basin College through member engagement and informed advocacy that supports and promotes the Great Basin College mission throughout Nevada.

**BY-LAWS**

1. The GBC IAC’s advocacy actively promotes rural higher education, community engagement and industry partnerships in Greater Nevada. **The role of the IAC is advisory**, assisting the GBC President and staff to build and expand the operational base of support, offer opportunities for students (create the well-lit path), and serve the communities’ higher educational and cultural needs.
2. **IAC membership** will consist of no less than 10 and no more than 15 individuals who reside in the GBC service region to act as ambassadors from and liaisons with stakeholders. As much as is reasonably feasible, the geographic distribution of IAC members will reflect the GBC student distribution.
3. **IAC members will be appointed by the GBC President** with input from the Council Chair. IAC members may recommend new members who are committed to investing time to build strong relationships and have a desire to impact their rural Nevada communities in a positive way to the Council Chair.

**IAC members will serve a three-year term**. IAC members may serve consecutive terms with the approval of the GBC President and IAC Chair. No member of the Council shall receive any compensation for serving in such office.

1. IAC members who miss three consecutive meetings or five meetings in two years may be asked to relinquish their remaining term on the IAC. If there is a vacancy, a replacement may be appointed by the GBC President.
2. **Ex-Officio members** are not voting members and do not have terms. They can serve as Officers.
3. **Officers of the Council** shall be a Council Chair and Council Vice Chair. The Secretary shall be the GBC’s President’s Assistant. Officers are elected by the board at the final meeting of the school year for a **one-year term**. Officers may serve for consecutive terms with the approval of the GBC President.
4. **The Council shall meet four times per year** with college campus locations and remote options. Additional special meetings can be convened with advance notice. The GBC President calls the meeting for the Council and in consultation with the Chair, sets the agenda. All meetings are subject to open meeting law.
5. Authorized communication of any confidential information shall be by or at the direction of the Council Chair, in consultation with the College President and in accordance with the **Nevada Open Meeting requirements as defined by Nevada Revised Statutes Chapter 241**.