



**Admissions and Records Office  
COURSE ADD/WITHDRAW FORM**

1500 College Parkway  
Elko, Nevada 89801

Phone: 775.327.2059 Fax: 775.327.2071 Email: admissions@gbcnv.edu

Name: \_\_\_\_\_  
First M.I. Last

GBC ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Term: Spring \_\_\_\_ Summer \_\_\_\_ Fall \_\_\_\_

**By registering for classes, students agree that they are responsible for payment of all associated fees. Fees are due and payable at the Controller's Office at the time of registration. Please make check payable to the "Board of Regents."**

**Students adding courses after the first week of the semester must have written approval from the instructor; for short term courses, students must have the instructor's approval after the first class.**

**COURSE(S) ADDED**

Subject	Course Number	Section Number	Class Number	Units	Instructor Signature/Date <b>This section is required ONLY for late enrollment</b>

**Students dropping a course do not need the instructor's signature, but should indicate the reason(s) for withdrawal.**

**COURSE(S) DROPPED**

Subject.	Course Number	Section Number	Class Number	Units	Reason for Withdrawal

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_