



Classified Council General Meeting Minutes

Date: Friday, September 22nd, 2023, 10:30 a.m.

<https://gbcnv-edu.zoom.us/j/89083240295?pwd=bGI4TWoxdU9PeWdydjNFczZrMUUpvUT09>

Call Meeting to Order – Louellen Monte – 10:33 a.m.

Roll Call: Hilary Kinney, Madison Price, Louellen Monte, Cindy Holt, Julie Martinez, Shemayne Pitts, Sharon Butterfield, Melissa Leon, Kimberly Hunt, Janet Vega, Cheyenne Stocks

Approval of Minutes: Motion to approve August meeting minutes: Julie Martinez Second: Shemayne Pitts

Corrections for approval:

- Motion to approve treasurer's report from August meeting with corrections: Hilary Kinney Second: Shemayne Pitts
- Motion to adjourn August meeting at 2:16 p.m. with corrections: Shemayne Pitts Second: Sharon Butterfield

Treasurer's Report: Balance for the Tony Salvatierra is \$1505.68. Paid out Fall 2023 scholarship award. The balance on the Hospitality Account is \$687.93 because we also paid out the Classified Counsel Scholarship award. Motion to approve September treasurer's report: Melissa Leon Second: Hilary Kinney

Site Reports: POSSIBLE ACTION ITEMS

- Ely:** Shemayne Pitts – New diesel instructor Chris, so the diesel program is up and running again. Shout out to maintenance staff Charles and Bruce because they had some leaks in their roof and some water coming through and they fixed that for them. They hosted a stargazing event where someone brought a telescope and taught everyone about astronomy.
- Winnemucca/
Battle Mtn:** N/A
- Pahrump:** Louellen Monte: Busy with beginning of semester with a lot more of community coming in. New tutors and proctors. Fall festival happening in Pahrump.
- Elko:** Cheyenne Stock: Plenty of positions open at our campus such as Assistant director in advising, Registrar, Workday and IT analyst, and student worker positions. Events in October such as the PTK self-care workshop, taco bar buffet being served. GBC campus revitalization project where the PTK and some of the buildings and grounds staff are getting together to beautify the entrance to our college. Any volunteers will get hot cocoa, Starbucks coffee, pastries, and pizza at lunch time.

Committee Reports: POSSIBLE ACTION ITEMS

- Bylaws:** *Chairperson: Open:* Summer Sutter taking over?
- Events/Fundraisers:** *Chairperson: Katelynn Gurr (absent) Melissa Leon:* Craft fair with the PTK winter festival in December and let vendors come in to sell things. PTK and Classified Counsel split the profit and have that go towards our scholarships and whatever else. This will be help in Leonard center and some vendors in cellarium from 5p.m.-8p.m. Everyone is welcome to come and have a booth.
- Webpage:** *Chairperson: Hilary Kinney:* Had Frank update GBC website under Classified Staff to all the current officers and their contact information. Frank asked for pictures of everyone so he can put those on that page as well so please email those to me.
- Grant-in-Aid:** *Chairperson: Janet Vega:* No numbers yet, will report on them at the next meeting.
- Hospitality/Awards:
Scholarship:** *Chairperson: Sharon Butterfield:* No updates
Chairperson: Shemayne Pitts: Congratulate the winners of scholarship Kate and Madi.

New Business: INFORMATION ONLY:

1. Recap NSHE Board of Regents Meeting – *Louellen Monte*: Code revision for the development and review of the salary schedules that they tabled until next meeting. *Janet Vega*: Cybersecurity and how our training is not enough and so they might start requiring 3-5 minutes of training every month, but nothing was decided. *Hilary Kinney*: The only thing that was discussed regarding Classified Council was Helen, who is the President of NSHE Classified Council, discussing they had big plans for the year, then proceeded to mention every Classified Council chair at each school.
2. Discuss Classified Counsel Member of the year award – Actually called the GBC Outstanding Classified Staff member and Lou is going to find out if we are past the deadline to vote on that since it was supposed to be done last Spring – may need to call special meeting for it.
3. Discuss the Nevada Legislature Assembly Bill 522 – The Nevada Legislature approved Assembly Bill 522, which provides four retention incentive payments of \$250 each for fiscal years 2024 and 2025, less standard deductions to permanent employees who are employed in a classified, technologist, or professional position that is no less than half-time on September 30, December 31, March 31 and June 15. The Chancellor's Office and Council of Presidents are pleased to share some information about NSHE's implementation of the bill.
4. Melissa Leon will discuss the Arts and Crafts fair plans and collaboration with PTK that's in December – Discussed above in fundraising portion.
5. Discuss ideas for Christmas Gram's – Candy canes with everyone's name on them to the person they want to send it to.
6. Issues to take to the NSHE Classified All Councils Meeting on Wednesday, September 27th – All Classified Counsel members must attend this meeting, and no one has any comments or concerns to bring to the board.

POSSIBLE ACTION ITEMS:

1. Vote on Budget for October Boo-Gram's – Discussed Boo-Gram's and everyone offered to donate candy for the different centers. We will put together for each classified staff a boo gram at each center. Lou let us know not to send chocolate in the mail for them since they are still in the 90's. Cheyenne sent out previous excel file used for the Boo-Gram's so that we can get that going for next month. Motion to approve \$50 budget for Boo-Gram's: Cheyenne Stocks Second: Janet Vega
2. Discuss Halloween Dress up competition and vote on budget – Discussed Halloween competition prizes for individuals and groups. Everyone who participates can win first place, which will include a certificate and prize for the person/department. Everyone would need to take pictures of their costumes (either as an individual or group), send copies to my email (katelynn.gurr@gbcnv.edu) and she will compose a google docs with each pic and send it out so everyone can vote on their favorite. Motion to approve \$50 budget for Halloween Dress up competition prizes: Hilary Kinney Second: Madison Price

- Public Comment:**
- Kimberly Hunt – All of the information for NV promise scholarship mentors was sent out, email Kim with any questions or concerns.
 - Cindy Holt – Recapped the information about the upcoming campus beautifying project being run by the PTK and building and grounds.

Next Meeting: Friday, October 20th, 2023 – 10:30 am Zoom

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Adjourn: Motion to adjourn September meeting at 11:37 pm: Cheyenne Stocks Second: Hilary Kinney