Assessment Committee Minutes

March 18, 2016

Members Present: Brandis Senecal, Dylan Angus, Joeseph Jensen, Matthew Nichols, Laura Pike, Frank Amankonah and Teresa Howell

The meeting was called to order at 1:00.

We discussed the coming visit of upcoming accreditation visit. The evaluation team from NWCCU would like to meet with the assessment committee on Wednesday, April 13 at 10:30 a.m. Since the last accreditation visit, our institution currently has common course outcomes in place for every course taught at GBC. These assessments will become part of the groundwork for assessment at the program and at the institution level.

We are at the time of year when our committee evaluates the individual course assessments. Brandis will be sending out a spreadsheet listing the course assessments we need to evaluate and dividing them up among the committee members. Each committee member is responsible for filling out the assessment rubric for the courses assigned and turning it into Teresa Howell. The due date is April 15th, 2016.

We discussed ways to help faculty understand the process of course assessment. Ideally, we would have an area of the faculty page devoted to assessment, with links to the form, and to short videos containing instructions. Teresa Howell will contact Frank Sawyer about creating such an area.

Laura already has one video created. She plans to update it, and we will send it out by email in April, when people are preparing to do their course assessments. We also discussed ways to get feedback on their assessments to individual faculty members. This is a sensitive area; the committee will need guidance as to the proper way to do this.

The meeting adjourned at 2:00