

## **Curriculum Review Committee General Guidelines**

As explained on the Curriculum Review forms themselves, all submissions to the Committee should be made to [curriculum@gbcnv.edu](mailto:curriculum@gbcnv.edu)

For new courses, please check with the Registrar when choosing a course prefix and number, so that she can clear it with the NSHE Common Course Numbering system before submitting the New Course form. The NSHE CCN website for checking available course prefixes and numbers is <https://ir.nevada.edu/ccn.php>

When adding or inactivating a program, in addition to the Curriculum Review Committee form there is another form that must be completed at the NSHE level. The website for obtaining that form is <https://nshe.nevada.edu/administration/academic-student-affairs/program-and-organizational-unit-proposals/>