

Curriculum and Articulation Meeting Minutes

10:00 a.m. Monday, April 6, 2015

MH 125 (Elko), GBC 115 (Winnemucca)

Committee Members Present: Tammi Cavender, Dave Douglas, Peggy Drussel Jonathan Foster, Jan King, Ping Wang, Josh Webster and Delores Whittaker

Non-Committee Members Present: Byron Calkins, Cynthia Giles and John Newman

Meeting was called to order at 10:00 a.m. Minutes from the previous meeting were approved.

- Academic Standards (information): Jonathan reported that Executive Committee approved Math 128E as well as the Academic Standards Committee. It will move to Faculty Senate for approval. The questions with this class involved the distribution of credits. Jonathan had the report from Academic Standards if the committee wanted to read it. Jan said that the same template will be used that was used for ENG 100 which is no longer offered. Delores said that she will work on coding it in Peoplesoft.
- MATH 126 and 127 Course Revisions (Action): John Newman submitted course articulation forms and syllabi for the two classes. Delores mentioned that the syllabi will need to have the updated catalog descriptions. John said that he is simplifying the descriptions and is eliminating the reference to program requirements. The committee voted to approve the proposed descriptions. John said that he has other classes that will need to go through the C & A process.
- A.S. Land Surveying/Geomatics Program Approval (Action): Byron Calkins was present to answer questions about his program. He said that he just completed his program review and was told to remove any reference of ABET. He also said that SUR 290 is listed at 3 credits in his proposal but it is 4 credits in the catalog so the committee said he will need to change his credits to 4 for that class. This will change his total credits to 61.5. He does have some prerequisite changes which include changing from GIS 205 to GIS 109 for SUR 320. He also said that SUR 360 will have the prerequisite of MATH 128 not 126. The committee voted to approve his proposals on the condition that he make these changes. He will email the paperwork to Tammi for the catalog changes and will send the chairman the information regarding prerequisites.
- PEX 199 (Information): Karen Kimber wanted to add a special topic for PEX 199. Cynthia took the paperwork and will enter the name of the topic. She said that she only needs an email from the department to enter a name of a special topic class in Peoplesoft.
- EMS: Course Approvals/Revisions (Action): Jonathan said that the emails from Cynthia and the Nursing department regarding the new Paramedic program have answered most questions. Delores had some additional questions regarding the classes. The questions mostly were regarding credits and repeatability. Peggy said that she will talk to Amber and Tami and make sure the questions are answered before the program is presented at Executive Council on Friday, April 10, 2015. She said that the program has been difficult to pull together and it is part

of the grant. Delores and Cynthia will look at the changes and the chairman will present to the committee for an email vote.

- Josh mentioned that he now has time to work with the Webmaster on the revision of the “Maze” and will be adding flow charts to simplify the flow of the process.
- Meeting was adjourned at 10:50 a.m.

Addendum:

The Committee voted via email on April 7 and April 8 to approve the EMS course proposals and revisions.