**6 September 2019Department Chairs Meeting Minutes**

Here are the highlights of the DC meeting. I'm cc:ing Pete on this message so he can let you know if I missed or misrepresented anything in the information below.

* Pete Bagley was elected Chair of Chairs.
* Future meetings will probably be held on Thursdays at 8 or 8:30 am.
* The following were added to the 2019-2020 Faculty Positions Priority List, Current Requests section.
  + an English replacement position, mid-year hire
  + a Radiology replacement position, mid-year hire
  + a Paramedic replacement position, active, possibly mid-year hire
  + a BAS-DIT replacement position
  + an Art replacement position
  + a BAS-Engineering Technology new position, fall 2020 start
* The following modifications were made to the 2019-2020 Faculty Positions Priority List, Anticipated Future Needs section.
  + delete the Teacher Education position, but position might need to be put back on; the department will know in spring
  + the Math position should not be Pahrump
* Bret will attend a Curricular Review Planning Process meeting on Tuesday, 9/10, and will update the committee about what he learns.
* The Campus Directors' IAV Scheduling meeting will be on October 2 and 3.
* The deadline for Equipment Requests is October 24. The [link for this form](https://www.gbcnv.edu/equipment_request/) is on the [Faculty & Staff](https://www.gbcnv.edu/facstaff.html) web page. The Budget & Facilities Committee is considering developing a process to help determine priorities for awarding equipment requests.
* Pete will ask administration about getting a support staff member to take minutes at DC meetings again.
* Angie suggested the committee make a recommendation to administration that someone be specified as Administrator in Charge each time the President is off campus.

Please let me know if you have questions.