Instructional Technology Committee Meeting Minutes

September 26, 2023

10:00 – 11:00 a.m.

Location: Zoom

Committee Members: Madison Arbillaga, Robert Cowan, Xunming Du, Robert Hunton, Michelle Husbands, Reme Huttman, Jessica Lynch, Karl Stevens, Jennifer Stieger, Eric Walsh.

Present: Xunming Du, Jonathan Foster, Reme Huttman, Jessica Lynch, Jennifer Stieger, Eric Walsh.

Absent: Madison Arbillaga, Robert Cowan, Robert Hunton, Michelle Husbands

Guest: Yvonne Naungayan

Minutes

Meeting called to order at 11:00 a.m.

Agenda Items

1. Review Committee Charges: The committee chair read the committee's charges as listed in Faculty Senate Bylaws to the committee.

2. The committee chair presented changes to committee charges and composition from Faculty Senate Bylaws Committee: The committee reviewed and discussed changes to its charges and composition requirements forwarded to the committee from the Faculty Senate Bylaws Committee. The proposed changes were as follows.

    f. Review and recommend processes to facilitate student access to the network prior to class start dates.

    h. Ex-officio members should include the Dean of Online Education**. the IAV and Classroom Technology Director**, and one member of the Computer Services Department (proposed change in bold).

The committee requested additional information and clarification regarding the proposed addition to the committee's charges. The committee chair followed up with the Bylaws Committee Chair regarding this. The Bylaws Committee Chair offered the following revision.

    f. Review and make recommendations regarding the procedures students use to access the GBC website and WebCampus.

The committee voted to approve the proposed charge and addition to its composition on October 4 (email vote).

3. Eric Walsh presented on the OER Task Force, IAV courses, and the availability of SANDI Headsets.
    a. Noted that the OER Task Force is now two years old. It will be advertising courses system wide as having low-cost materials. This will take place in MyGBC as courses are identified as having low-cost materials. Will be hearing more about this in the future.
    b. Mentioned importance of availability of IAV course offerings. Committee asked if IAV courses are available at all locations? Are all locations picking up the IAV courses offered?
    c. Has SANDI VR headsets available upon request.

4. Yvonne Naungayan provided the committee with updates on Panopto, Canvas outcomes, and AI professional development.
    a. Panopto provides greater accessibility. Two of three trainings that came with contract have been completed. Trainings are available on WebCampus. Can provide a half hour more training.
    b. Exploring Canvas Outcomes. Can be integrated into various levels of assessment. Has completed two trainings on this and will come back after third training to discuss findings.
    c. A couple of professional developments have been offered regarding AI. Academic Standards Committee is looking at AI. Faculty Senate ad hoc committee is looking at AI.

Meetings adjourned 11:53 a.m.