



Great Basin College STUDENT SUBSTITUTION/WAIVER FORM

Please send completed and signed forms to Assistant registrar via secure share.

Date: _____

Academic Advisor Name: _____ Dept: _____

Student Name: _____ NSHE ID#: _____

Major: Bachelor Associates Certificate Catalog Year: _____

Declared Major: _____ **(Student must be declared this major)**

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
Waive _____	Substitute _____ # of credits: _____
Office use only RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
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Waive _____	Substitute _____ # of credits: _____
Office use only RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

Academic Advisor Signature: _____ Date: _____

Program Advisor/Director Signature (if required): _____ Date: _____

Academic Advisor must receive program advisor/director signature before submitting program requirement subs or waivers.

General Education Committee Chair Signature: _____ Date: _____

Required for all General Education subs or waiver. Department approval is required before sending to General Education Committee for approval. The only exception is if a student has a previously received an AA, AS, BA or BS degree, or when a transfer course was designated a General Education at the institution it was taken. Student MUST provide documentation and a written explanation for why the substitution is appropriate.

Curriculum Manager Signature (if required): _____ Date: _____