

# NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE FOUNDATION**  
**Board of Trustee Meeting**  
**1025 Chilton Circle, Elko, Nevada 89801**  
**Foundation and Continuing Education Building**

**Thursday, March 21, 2019, at 12:15 pm**

Video Conference from the Meeting Site to:

GBC – Battle Mt. Center  
835 N. 2<sup>nd</sup> Street  
GBC BM 4  
Battle Mt., NV 89820

GBC – Ely Center  
2115 Bobcat Dr.  
GBC 107  
Ely, NV

GBC – Pahrump Center  
551 E. Calvada Blvd.  
GBC PVC 120  
Pahrump, NV 89048

GBC – Winnemucca Center  
5490 Klunicy Canyon Road  
GBC 115  
Winnemucca, NV 89445

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

## Agenda

### *Call to Order of the Great Basin College Foundation Board of Trustees*

1. Call to Order

2. Roll Call

Present

Tana Gallagher  
Dr. Robert Colon  
James Glennon  
Mark Laffoon  
Angela Prindle  
Dave Roden  
Melissa Schultz  
Holly Wilson

Call-in

John Pryor

Absent

Kaley Chapin  
Chris Johnson  
Zachary Gerber  
Danny Gillins  
Gregory Hafen  
Caroline McIntosh

Guests

Cami Gerber  
Joyce Helens  
Jinho Jung  
Cathy McAdoo  
Matt McCarty  
Meachelle La Salle  
Walsh  
Kevin Seipp,  
Cassandra Stahlke

3. Public Comment (*see notation regarding public comment*)  
None.

Information

4. Approval of Minutes

a. January 17, 2019 Regular Meeting

**Approval of January 17, 2019 Minutes: MSP Mr. Roden, Mr. Pryor**

**Action**

b. February 21, 2019 Special Meeting

**Approval of February 21, 2019 Minutes after removal of Melissa Schultz from attendance and confirm that there are four opposing votes to the Athletics Program Grant: MSP Mr. Roden, Mr. Pryor**

**Action**

5. President's Report (President Helens may be calling in remotely)

None. President Helens was not available for this agenda item due to a conflict and arrived during Mr. Seipp's report.

Information

6. Controller's Office Update (Vice President Sibert is unable to attend)  
None.

Information

7. Faculty Senate Report

Mr. Jung reported that Chancellor Reilley will be present at the April Senate Faculty meeting.

Information

8. Finance Committee Report

a. Accept Finance Committee Report

Information

**Action**

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The Finance Committee approved the latest Foundation expenditures and receipts, as well as an approval for a recommendation from the Board of Trustees to approve the Great Basin College Hoop House Funding Request of \$700 (see handout).

**MSP to approve the Hoop House Funding Request of \$700 and to accept the Finance Committee Report: MSP Dave Roden, John Pryor**

- b. Consideration of new community member joining Finance Committee **Action**  
 Mr. Glennon explained that after losing the representation of Mr. Jim Kelly on the Finance Committee, Mr. Glennon reached out to Shirley Alen-Kellerman, a Loan Officer at Nevada State Bank, to join the Finance Committee as an industry representative from the community. Ms. Alen-Kellerman is involved in the community and the Chamber of Commerce Board. Ms. Alen-Kellerman enthusiastically agreed to serve on the Finance Committee and indicated to Mr. Glennon that she has aspirations to be on the Board of Trustees; Mr. Glennon recommends the nomination of Ms. Alen-Kellerman to the Board of Trustees.  
**MSP nominate Ms. Alen-Kellerman to the Finance Committee: MSP Dave Roden, Mark Laffoon**

- 9. Development Committee Report Information  
 None.
- 10. Executive Committee Report Information  
 None
- 11. Foundation Director Report Information/Action
  - a. Elko Campus update Information
    - i. Elko CDL Program Information  
 Mr. McCarty stated that the CDL Program is going well. The first cohort of four members passed their licensing and all four have been hired. One student was hired by a consortium member and the other three were hired by non-consortium members. The second cohort of four has started training.
  - b. Winnemucca Center update Information
    - i. Status on Winnemucca Health Science and Technology Building Information  
 Mr. McCarty reported that moving forward on construction is going slow. The Nevada State Public Works Board stated that GBC will need to have available twice the amount the College has budgeted (original budget \$7 million) because of the construction site location of Winnemucca and because the design was so long ago (18 months). LCA was the initial designer for the project’s scope. 11 Design Professionals have submitted bids and that has not yet been narrowed down. Mr. Roden suggested a pre-engineered steel building that is already pre-certified and that can be matched up to the campus currently in existence. Mr. McCarty will explore the option of the Foundation operating independently from the College and putting in a construction bid. The building must be constructed at 13,500 sq. ft. and nothing less based on the stipulations of the Pennington Grant. Mr. McCarty and Mr. Roden met with the Winnemucca City Council and the Humboldt County Commissioners to update them on the cost changes. They discussed potentially waving the permitting licenses, or the cost of sewer and hookups to assist GBC.
  - c. Dinner Dance Gala Review Information  
 There was a great turn out at the Gala. Mr. McCarty will be submitting a letter to the editor regarding the event. Projected earnings are about \$8,500. Compared to past dinner-dance events, the average projected earnings were \$24,000. Mr. McCarty was satisfied with the earnings of the event, based on the fact that

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the Foundation had 4-5 people running the event in the past. The Foundation is beginning to receive donations for the Invest a Day's Pay campaign and wants to meet with the Development Committee to discuss how to manage the Invest a Day's Pay funds and to design a Strategic Management Plan for the Foundation. 314 tickets were purchased for the Gala and 320 meals were prepared. Mr. McCarty is already making plans for next year by making sure the Gala date does not conflict with the St. Joseph's Catholic Church St. Patrick's Day Celebration nor the Ruby Radio Health and Wellness Fair. Mr. McCarty would like to decide on a date now so that when appreciation letters and thank you cards are sent out from this year's Gala event that a save-the-date for next year can be added to the mailer.

d. Talisma Database data append update

Information

Mr. McCarty stated the Talisma Database append has not gone forward. Mr. McCarty is working with TSG to clean up the Talisma Database. The Database holds over 6,000 records, yet Talisma is only currently exporting up to 3,500 records. The Foundation has paid to have 5,000 records appended, and Mr. McCarty wants to make sure the Foundation gets its money's worth. He stated it is possible that 2,500 records have no addresses and that may be why certain records cannot be extracted. Mr. McCarty put this project on hold due to Gala preparations and will revisit this database project next week.

e. Athletics update

i. Presentation by Kevin Seipp

Mr. Seipp presented the Athletics PowerPoint to the Board of Trustees that is going to be presented at to the Board of Regents in June (see handout). Mr. Pryor thanked Mr. Seipp for working so hard and diligently on the Athletics Program proposal. Mr. Seipp stated that the core sports need to be intact first and then GBC can look into commencing such sports as cross-country or golf, for example. Dr. Colon asked if catastrophic insurance had been figured into the budget, and Mr. Seipp answered that it had. Mr. Laffoon asked if GBC had been put on the Fall 2020 SWAC docket schedule. Mr. Seipp said that GBC is currently uncommitted to a play schedule within SWAC until GBC meets the Board of Regents' approval to 1.) Join SWAC, and 2.) Institutionalize an athletic per-credit-fee. Mr. Seipp will be presenting this Athletics Program proposal to the Board of Regents at the June 6-7 Board of Regents meeting in Carson City. In the meantime, Mr. McCarty and Mr. Seipp will be working on fundraising efforts. Dr. Colon asked about the basketball team that used to play at GBC and why it did not continue. Mr. Seipp indicated it was because basketball had previously been a club sport which was funded completely by the student participants. Mr. Laffoon asked if the local high schools are on board with Mr. Seipp's efforts, and Mr. Seipp said the administration supports an Athletics Program at GBC 110%. Mr. Seipp has been in contact with Snow College which is a good case study for implementation of an Athletics Program at GBC. President Helens suggested Mr. Seipp arrange for individuals at Snow College to speak in our favor at the Board of Regents June meeting. Travel is the greatest expense of an athletics program. Mr. Seipp is exploring travel options with Coach USA, GBC drivers, GBC vehicles, etc. Mr. Seipp emphasized that Athletics, long term, is not just an Elko matter, but Athletics needs to begin here in Elko and then it can extend to the branch campuses. Ms. Gerber read into the minutes Caroline McIntosh's email, since she was not present: "One suggestion for the PowerPoint deck: if we are presenting to the BOR, it would probably be a good idea to align the GBC Athletics proposal to the NSHE goals. With that alignment, we would be supporting the regents' goals." Mr. Seipp indicated that this has been done, just not in this presentation, and appreciated the feedback. Regent McAdoo asked to meet with Mr. Seipp following this meeting to ask more questions about the proposal.

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| <p>f. Information regarding Diversity Committee \$5,000 request</p>   | <p>Information</p> |
| <p>Ms. Meachelle La Salle Walsh and Ms. Cassie Stahlke provided information to the Board of Trustees on recruitment of bilingual students to GBC. Both served on the Diversity Committee as part of the All College Conversation Day. They will be proposing to the Board of Trustees a request for funding for the creation of a bilingual GBC recruitment video. Much of GBC’s population is bilingual and is growingly bilingual. Dr. Colon was concerned that this would be reaching the target audience “too late” to make a difference. Ms. Walsh said that she interacts with students and families of students on a daily basis, and that she feels this would be useful to the bilingual target audience in welcoming them to the campus and encouraging both young and old adults to pursue an education. There are several youth who have parents that enroll in ESL courses at GBC, so they are already being exposed to the idea of taking classes at GBC. There are cohorts through the programs Ms. Stahlke is over that are exposed to GBC as early as 7<sup>th</sup> grade, which she feels is a perfect time to start discussing college options. Mr. Laffoon stated he thought this is a good idea. Ms. Prindle, because of her involvement on the Attorney General’s Council on Domestic Violence, has observed there is a lot fear in Hispanic families in particular about state and government institutions and she sees this video would dispel a lot of fear in the bilingual community about enrolling in College. Ms. Stahlke said there is also a gap in bilingual students seeking scholarship assistance for lack of knowledge and fear of sharing personal information at the College. It was mentioned by several Board members that this outreach would also positively influence gender role expectations within families, especially Hispanic families, when it comes to pursuing academics on a college level. Regent McAdoo read a portion of an email from a female Hispanic student who wrote about how gender expectations in her family conflicted with her own academic goals and expectations. Mr. Laffoon suggested targeting the ASL community in the outreach video. Mr. McCarty said the Diversity Committee will be submitting a funding proposal to the Board of Trustees at the May 16, 2019 Board of Trustees meeting, and to please contact Ms. Walsh and Ms. Stahlke between now and then if you have questions or suggestions. (During this agenda item, following the meeting, Ms. McIntosh reported to the Director that she connected via BlueJeans for the remainder of the meeting.)</p> |                    |
| <p>g. Budget timeline</p> <p>None.</p>  | <p>Information</p> |
| <p>h. Barrick/Newmont Joint Venture discussion</p> <p>Mr. McCarty said the Joint Venture may impact the College, but how is currently unclear.</p>  | <p>Information</p> |
| <p>12. Items from Board Members</p> <p>None.</p>  | <p>Information</p> |
| <p>13. Public Comment (<i>see notation regarding public comment</i>)</p> <p>None.</p>   | <p>Information</p> |
| <p>14. Adjourn</p> <p>1:20 p.m.</p>   |                    |

**This notice and agenda have been posted at or before March 18, 2019, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation’s website (<http://www.gbcnv.edu/foundation/index.html>)

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- The Nevada Public Notice website pursuant to NRS 232.2175 (<https://notice.nv.gov/>)
- Meeting location: Great Basin College Battle Mt. Center, 832 N. 2<sup>nd</sup>, Battle Mt., NV 89820
- Meeting location: Great Basin College, 1025 Chilton Circle Parkway, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Great Basin College Pahrump Valley Center, 551 E. Calvada Boulevard, Pahrump, NV 89048
- Great Basin College Winnemucca Center, 5490 Kluncky Canyon Road, Winnemucca, NV 89445

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's web page at <http://www.gbcnv.edu/foundation/meetings.html>. To request a copy of supporting documentation please contact Matt McCarty at (775) 753-2260.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.