

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Annual Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, May 19, 2022, at 12:15 pm

MINUTES

1. Call to Order

The Agenda for this meeting of the Great Basin College Foundation has been properly posted for this date and time in accordance with NRS requirements.

2. Roll Call:

Present:

Dr. Robert Colon (Chair)
Holly Wilson (Vice-Chair)
James Glennon (Treasurer)
Caroline McIntosh
Kaley Sproul Chapin
Danny Gillins
Chris Johnson
Shirley Alen-Kellerman
Linda Fitzgibbons
Dave Roden

Absent:

Molly Popp
Melanie Newton
Stacy Smith
John Pryor
Zach Gerber
Alan Morris

Others Present:

Joyce Helens, President
Sonya Sibert, Vice President of Business Affairs
Karrie Barrett, Exec. Director of Communications and Institutional Advancement
Veronica Nelson, Ely Center Director
Kelli Baker, Administrative Assistant

3. Public Comment *(see notation below regarding public comment).* **INFORMATION ONLY**

There were no public comments.

4. Approval of Minutes – Dr. Robert Colon. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBC Board of Trustees meeting on March 17, 2022.

ESTIMATED TIME: 5 mins

A Motion was made by Trustee Roden, seconded by Trustee McIntosh to approve the minutes of March 17, 2022. Motion passed unanimously.

5. President's Report – President Joyce Helens. INFORMATION ONLY

President Helens may give an update on GBC matters.

ESTIMATED TIME: 5 mins

President Helens reported that graduations will take place outdoor this year. President Helens also reported that they are in the process of procuring the armory in with the help of UNR, which will be an item at the Board of Regents meeting in May. There will be a joint presentation at the Board of Regents meeting next week that her and President Sandoval are working on to show how they are working together offering industry training.

President Helens also reported there will be something formal on the Board of Regents' September meeting on the collaboration between GBC and UNR.

6. Vice President for Business Affairs Report – Sonja Sibert. INFORMATION ONLY

Vice President Sibert may give an update on college finance-related items.

- a. Vice President for Business Affairs, Sonja Sibert, will discuss the Pahrump Campus Expansion.
- b. Vice President for Business Affairs, Sonja Sibert, will discuss the Mining Center for Excellence.

ESTIMATED TIME: 10 mins

Vice President Sibert reported they are in the planning and prioritizing stages for the 23-25 biennial budget and 2023 legislative session.

Vice President Sibert stated that if the Board of Regents approves the Armory, we are hoping to have the transfer complete by the end of the calendar year. Vice President Sibert stated this will bring opportunities for fundraising for renovations, not only for this Foundation but the development partners at UNR's Foundation.

Vice President Sibert reported also at the Board of Regents' May meeting, that they will prioritize capital improvement projects. GBC has put forth the Pahrump campus master plan, infrastructure planning, and building planning in the amount of 2.3 million.

Chair Colon inquired if there will be an asbestos abatement for the Armory? Vice President Sibert indicated that the National Guard indicated if there was any asbestos, it was removed over ten years ago, along with any contaminated soils. We will have to do an environmental

assessment and an appraisal. Chair Colon asked who will pay for those. Vice President Sibert responded it will be paid jointly with UNR.

7. Faculty Senate Report –Kevin Seipp. INFORMATION ONLY

The Board may receive an update from the GBC Faculty Senate.

ESTIMATED TIME: 5 mins

No report.

8. Executive Committee Report – Dr. Robert Colon. INFORMATION ONLY

The Board may receive an update from the Executive Committee. The Executive Committee consists of Dr. Robert Colon, Chair; Holly Wilson, Vice-Chair; (Vacant) Immediate Past Chair; James Glennon, Treasurer/Finance Chair; Chris Johnson, Development Chair; Joyce Helens, Secretary; Karrie Barrett, Foundation Director.

a. Consideration and approval of the reappointment of the following individuals to the GBC Foundation Board of Trustees for three-year terms commencing July 2022, and matters related thereto. FOR POSSIBLE ACTION

- Mr. John Pryor (2025) (Year of term expiration)
- Mr. James Glennon (2025) (Year of term expiration)
- Mr. Danny Gillins (2025) (Year of term expiration)
- Mr. Zach Gerber (2025) (Year of term expiration)
- Ms. Kaley Sproul Chapin (2025) (Year of term expiration)
- Ms. Molly Popp (2025) (Year of term expiration)

Trustee Popp has requested that her term not be renewed. Trustee Gillins has requested his term not be renewed, but would like to continue to serve on the Finance Committee. These reappointments will be approved at the Annual NSHE Board of Regents, Great Basin College Foundation Meeting of the Member of the Corporation to be held in December of 2022.

ESTIMATED TIME: 5 mins

Ms. Barrett reported that she did not hear back from Trustee Pryor or Trustee Gerber. Trustees Glennon and Sproul Chapin would like to extend their terms, while Trustees Popp and Gillins will not extend.

A Motion was made by Trustee Roden, seconded by Trustee Fitzgbbons to extend Trustee Glennon and Trustee Sproul Chapin terms to 2025. Motion passed unanimously.

Chair Colon asked Ms. Barrett to try to reach out to Trustee Gerber and Trustee Pryor. Ms. Barrett did remind the board if they are not renewed, their terms will expire.

Trustee Roden asked if we can approve both Trustee Pryor and Trustee Gerber's terms and if they do not want to continue then they can retire? Ms. Barrett replied yes, we can do that.

A second Motion was made by Trustee Roden, seconded by Vice Chair Wilson to extend Trustee Pryor's and Trustee Gerber's terms to 2025. Motion passed unanimously.

9. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

No report.

10. Finance Committee Report – James Glennon. INFORMATION ONLY

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; and John Pryor.

a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION

Included in the packet are the reports from the May 5, 2022, Finance Committee meeting.

ESTIMATED TIME: 5 mins

Trustee Glennon stated that these were recommended for approval at the Finance Committee meeting.

A Motion was made by Trustee Roden, seconded by Vice Chair Wilson to approve the Finance Committee reports. Motion passed unanimously.

Trustee Glennon also stated that he has filed the Foundation's 990.

11. Development Committee Report – Chris Johnson. INFORMATION ONLY

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

Trustee Johnson reported the Armory, the Pahrump Campus, and possibly student housing will be good opportunities for the Foundation and would like to discuss and have updates at the next Board meeting.

12. Foundation Director Update – *Karrie Barrett*. INFORMATION ONLY

Karrie Barrett may give an update on GBC Foundation matters.

- a. LCB Audit.
Ms. Barrett reported that the auditors will be here next week.
- b. Onboarding for the Audit and Bookkeeping Services
We are in the process of onboarding for the new auditors and bookkeepers and they will start July 1st.
- c. Future projects for GBC Foundation fundraising.
Ms. Barrett stated with the Mining Center of Excellence and the Pahrump Campus is a great opportunity as a Foundation to get behind these projects and start fundraising.
- d. PTK fundraising presentation at the September BOT meeting.
Ms. Barrett reported the Honor Society would like to present to you at the next meeting to ask for funding from the Foundation.

ESTIMATED TIME: 5 mins

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13. Items from Board Members. INFORMATION ONLY

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

Dr. Colon reported he would like to start meeting in person with those who can, along with still having meetings on Zoom.

14. Public Comment (*see notation below regarding public comment*). INFORMATION ONLY

There were no public comments.

15. ADJOURN 12:47 p.m.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.