

**GREAT BASIN COLLEGE FOUNDATION  
Board of Trustee Meeting  
1025 Chilton Circle, Elko, Nevada 89801**

**Thursday, January 30, 2025, at 12:15 pm**

**MINUTES**

**1. Call to Order 12:16 p.m. Chair Colon**

**2. Roll Call:**

Present:

Dr. Robert Colon (Chair)

Stacy Smith (Vice-Chair) (arrived 12:18 p.m.)

James Glennon (Treasurer)

Alan Morris

Shirley Alen-Kellerman

Linda Fitzgibbons

Brandon Shedd

Zach Gerber (arrived 12:27 p.m.)

Kaley Sproul Chapin

Dave Roden

Shane Valentine

Absent:

Chris Johnson

Caroline McIntosh

Others Present:

Dr. Amber Donnelly, GBC, Interim President

Tami Potter, GBC, Director of Business Operations

Leslie Maple, Executive Director, Institutional Advancement

Hillary Baker, Associate Director of Development

Kelli Baker, Administrative Assistant

*The agenda items were taken out of order.*

**3. Public Comment.** *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

No public comment.

4. Possible approval of November 21, 2024, Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Foundation Board of Trustees meeting minutes of November 21, 2024.

***A motion to approve the minutes of November 21, 2024, was made by Trustee Roden, seconded by Trustee Morris, motion passed unanimously.***

5. President's Report – *Interim President Amber Donnelly*. INFORMATION ONLY – NON ACTION ITEM

Interim President Donnelly may give an update on GBC matters.

President Donnelly reported the governor's budget includes a new funding formula that could give Great Basin College (GBC) an extra \$2.6 million. However, changes to the Small Institution Factor (SIF) will lead to a \$220,000 shortfall in the first year, followed by a \$270,000 increase in the second year. We believe the new funding formula will benefit GBC long-term. We will keep you updated on any developments as we navigate this situation.

President Donnelly discussed the funding formula and recent changes. She said she is not too worried about the \$220,000 reduction because of the almost a 17% increase in enrollment last fall. This spring, our Full-Time Equivalents (FTE) are up about 3%, and our Full-Time Equivalent Students (FFTE) rose nearly 11%. She stated spring enrollment has not increased as much. Ms. Donnelly stated their registration fee revenue is over \$500,000 more than planned.

Chair Colon asked where the growth is taking place? President Donnelly reported our strongest programs are in Career and Technical Education (CTE), including diesel, electrical, welding, instrumentation, and industrial maintenance, which are funded at a 1:4 ratio. Health Sciences programs are funded at a 2:4 ratio, while general education classes receive 1:1 funding.

President Donnelly reported they are looking for a new CFO as the temp CFO's contract ended in January. She reported that TMCC signed a three-month MOU to help us out. She reported that they are splitting Jake Rivera's role into two positions: Vice President of Academics and Vice President of Student Affairs. We will start the search for the new Vice President of Student Affairs in late spring, with assistance from a search firm.

6. Finance and Administration Report. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Finance and Administration.

Ms. Potter reported that she is busy with the upcoming legislative session.

**7. Faculty Senate Report –*Dave Sexton*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the GBC Faculty Senate.

No report.

**8. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Board Chair.

No report.

**9. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. Possible approval of the Finance Reports for October and November 2024. FOR POSSIBLE ACTION

***A motion to approve the Finance Reports for October and November 2024 was made Trustee Roden, seconded by Trustee Shedd, motion passed unanimously.***

**10. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

*ESTIMATED TIME: 5 mins*

No report.

**11. Associate Director of Development Update – *Hillary Baker*. INFORMATION ONLY – NON ACTION ITEM**

Hillary Baker may give an update on GBC Foundation matters.

- 2025 Golf Tournament Sponsorships  
Hillary reminded everyone the golf tournament is on August 2nd at the Ruby Golf Course, featuring a chance to win \$1,000,000. Tickets will be available for both the main contest and the putting contest, where the closest to the pin wins a resort stay and a shot for \$10,000. We need sponsors—details are on the back of your flyer. She asked if you know anyone interested to let her know. Hillary said involvement is crucial, so if you can't golf, please consider volunteering.

- **2025 Beats and Bites**

Hillary stated our Food Truck Series to the Elko campus this summer with a total of five events. Starting in May and running through September, we will hold our event on the fourth Thursday of each month. This year, we will also have live music at each event. We currently have acts lined up for four of the five events. We are looking for sponsorships and volunteers to help with the series.

- **Women Empowering Women**

The Foundation is the charity partner for this year's Women Empowering Women event in Elko on March 7th at 4:00 PM at Stockmen's Casino. We need to provide silent auction items and have some fundraising ideas. This is a great opportunity to support the Foundation. Hillary stated that a strong nonprofit has a board where every member contributes each year. We ask everyone to make a donation for one of our upcoming events. You can choose the event to support. There's no minimum amount, but we hope everyone will contribute this year.

**12. Executive Director of Institutional Advancement Update – Leslie Maple. INFORMATION ONLY – NON ACTION ITEM**

Leslie Maple may give an update on GBC Foundation matters.

- **New Donor Database**

Ms. Maple updated the board on the progress with the new database.

- **Griswold Hall**

Ms. Maple reported that President Donnelly would like to look into the roof repairs more. Mr. Winrod has indicated they would have to do an engineering study that would likely be around \$8,000. Once more details are received we will bring back that information to the Board.

**13. Items from Board Members. INFORMATION ONLY – NON ACTION**

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

None.

**14. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN**

No public comment.

**15. ADJOURN 12:57 p.m.**