

NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, November 21, 2024, at 12:15 pm

To join the meeting on a computer:

<https://gbcnv-edu.zoom.us/j/84729244864?pwd=m8oncOaU1aJuSKspBtATudbeESYOnb.1>

To join the meeting by phone:

669 900 6833

Meeting ID: 847 2924 4864

Passcode: 135541

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT
VIA THE ZOOM CONNECTION OR BY PHONING IN.

AGENDA

1. Call to Order

2. Roll Call:

Dr. Robert Colon (Chair)	Chris Johnson	Shane Valentine
Stacy Smith (Vice-Chair)	Caroline McIntosh	
James Glennon (Treasurer)	Brandon Shedd	
Alan Morris	Zach Gerber	
Shirley Alen-Kellerman	Dave Roden	
Linda Fitzgibbons	Kaley Sproul Chapin	

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

4. Possible approval of September 19, 2024, Minutes – Dr. Robert Colon. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Foundation Board of Trustees meeting minutes of September 19, 2024.

ESTIMATED TIME: 5 mins

5. Review, consideration, and possible approval of the Great Basin College Foundation external audit for FY24, and matters related thereto. FOR POSSIBLE ACTION

Jessica Sayles, HRC P.C., will discuss the GBC Foundation FY24 audit. Included in the packet are the Financial Statements and the Management Letter.

ESTIMATED TIME: 10 mins

6. President's Report – *Interim President Amber Donnelly*. INFORMATION ONLY – NON ACTION ITEM

Interim President Donnelly may give an update on GBC matters.

ESTIMATED TIME: 5 mins

7. Finance and Administration Report – *Executive Director, Anthony Asti*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Finance and Administration.

ESTIMATED TIME: 5 mins

8. Faculty Senate Report – *Dave Sexton*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate.

ESTIMATED TIME: 5 mins

9. Review, consideration and possible approval to use funding from the Alumni fund in the amount of \$6,000 to support subscription fees for an email marketing platform (MailChimp) and a direct mail campaign, and matters related thereto. FOR POSSIBLE ACTION

Use of the funds requires Board approval.

GBC Foundation Finance Committee approved at their November 7, 2024, meeting.

ESTIMATED TIME: 5 mins

10. Review, consideration and possible approval to repurpose funding in GF04254 "Foundation Gift Online Editing Program" (\$25,000) for the purchase of a scholarship management system, and matters related thereto. FOR POSSIBLE ACTION

On September 18, 2008, the Board of Trustees voted to allocate \$25,000 in unrestricted funding to the GBC Online Editing Program over a three-year period. The funding is currently available for repurposing. Included in the packet are the minutes from the meeting

GBC Foundation Finance Committee approved at their November 7, 2024, meeting.

ESTIMATED TIME: 5 mins

11. Review, consideration and possible approval to allocate funding from the Elizabeth Griswold Building Fund to Great Basin College to reroof Griswold Hall, and matters related thereto. FOR POSSIBLE ACTION

ESTIMATED TIME: 5 mins

12. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

13. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. Possible approval of the Finance Reports. FOR POSSIBLE ACTION

ESTIMATED TIME: 5 mins

14. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

15. Associate Director of Development Update – *Hillary Baker*. INFORMATION ONLY – NON ACTION ITEM

Hillary Baker may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

- Newsletter launch
- Alumni Network
- 2025 Golf Tournament Contests and Prizes

16. Executive Director of Institutional Advancement Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple may give an update on GBC Foundation matters.

ESTIMATED TIME: 10 mins

- New Donor Database
- Implementation of an application process to request support from the GBC Foundation
- Giving Machines Initiative in Elko
- Year End and Giving Tuesday
- BOR Annual Report

17. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

18. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN

19. ADJOURN

This notice and agenda have been posted at or before November 18, 2024, no later than 9:00 am, which is the third business day before the meeting, in accordance NRS 232.2175., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncky Canyon Road, Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time. Some agenda items are noted as having accompanying reference material. In accordance with NRS 241.020(6), support materials that are submitted to the Great Basin College Foundation office and then distributed to the members of the Foundation after the distribution of this agenda but before the meeting, will be made available as follows: 1) A copy may be requested by emailing gbcf@gbcnv.edu or by calling 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.