

Academic Standards Committee Meeting Agenda

Friday October 11, 2024

Meeting commenced 2:04 PM

1. Welcome

New members: Jenny Ahlvers

Yvonne Naungayan and Sheila Staszak were excused for conflicting schedules.

2. Set up plan for General Education Assessment

a. This year is Year 5: Program Review

Objectives:

i. Compile updated department assessment plans

It was discussed that we need these plans gathered this semester so they will be ready to show to the accreditation body next semester. All departments that instruct General Education Courses need an up to date plan on file.

ii. Update Gen Ed Assessment Plan

It was discussed that the Gen Ed Assessment Plan needs updated. The committee feels that the plan needs no major changes at this time and wants to let it run another course before considering any major changes.

iii. Report on previous assessment activity

Daniel Murphree will write a summary of the previous committee activity and send out for comment before the end of this semester. Susanne Bentley suggested using the summary from the report two years ago as a basis as it already explained the gap in data between 2019 and 2022.

3. Course Evaluation update.

It was suggested that we add a column for follow up on action plans from previous assessments. Daniel Murphree provided a draft of this. Steven Hrdlicka suggested moving the follow up to a section after the assessment data to give instructors the ability to compile this more as a narrative. Daniel Murphree said that he felt this would also suggest moving the action plans to the same section to be written more as a narrative. This idea seemed favorable to the committee as it would give instructors more freedom in how they discuss their action plans and tie them to the follow up more directly.

Daniel Murphree asked about possibly making a version of the form for General Education Assessment as well. Susanne Bentley and Steven Hrdlicka pointed out that the English department has a different method for Gen Ed assessment that would not work well with this form. It was decided to not make a separate form as departments have too varied methods for assessing Gen Ed program outcomes.

Steven Hrdlicka asked about rewording the instructions to make it more clear what type of data and criteria are required in the assessment process. It was determined through discussion that this is also individualized to department so it would be better left as training for new instructors.

Daniel Murphree will make a draft of the document using the concept discussed and send it out to the committee tomorrow with the goal of having this on the agenda for faculty senate meeting next week.

Document was approved in an email vote after a minor change and will be submitted for approval in the faculty senate.

4. General Education Assessment Report from last year

Information item: The assessment report from last year is incomplete. We do have the data and it will be compiled this year.

5. New Business

None

6. Adjournment

Moved by Susanne Bentley, seconded by Eric Anderson. Meeting adjourned at 2:50 pm by unanimous consent.

In Attendance:

Committee Member	Present
Daniel Murphree, Chair	Yes
Susanne Bentley	Yes
Eric Andersen	Yes
Yvonne Naungayan	No (excused)
Sheila Staszak	No (excused)
Steven Hrdlicka	Yes
Kara Coates	Yes

Rebecca Hawkey	Yes
Jenny Ahlvers	Yes