

**Great Basin College
FACULTY SENATE 2024-2025
Friday, October 18, 2024
9:00 am**

Elko –GTA 130; Ely – GBC 118; Pahrump- PVC 122; Winnemucca – GBC 123/124.

To Join Meeting via Zoom:

<https://gbcnv-edu.zoom.us/j/85868515106>

AGENDA

- 1. Roll Call**
- 2. Call to Order**
- 3. Senate Chair Report –**
- 4. Approval of September 20, 2024 minutes - For Possible Action**
- 5. Standing Committee Reports:**
 - a. Academic Standards & Assessment..... **Written Report w/ Future Action Items**
 - i. Report – Information Only**
 - ii. Course Assessment Form Template – For Possible Action in November**
 - b. Bylaws..... **No Report**
 - c. Compensation & Benefits..... **No Report**
 - d. Curriculum Review..... **Written Report**
 - e. Instructional Technology..... **Verbal Report**
 - f. Gen Ed Committee..... **No Report**
 - g. Personnel..... **Written Report**
- 6. Unfinished Business:**
- 7. New Business:**
- 8. Information Items:**
- 9. Announcements:**
 - i. Professional Development Applications are Due October 31st. For more information, refer to the email sent out on Sept. 26 from Compensation & Benefits Committee Chair John Rice.**
- 10. Good of the Order:**
- 11. Adjournment:**

Great Basin College
FACULTY SENATE 2024-2025
Friday, September 20, 2024
9:00 am

Elko –GTA 130; Ely – GBC 118; Pahrum- PVC 122; Winnemucca – GBC 123/124.

DRAFT MINUTES

1. **Call to Order: 9:06**
2. **Roll Call: Tim Esh, Steven Hrdlicka, Robert Cowan, Christopher Salute, Madison Arbillaga, Dorothy Callander, Jamie Carlson, Eleanor O'Donnell (also Proxy for Tami Potter) Ping Wang, Kara Coates, Ethan Hawkley (Proxy for Stephanie Davis), Jason Brick, Kristin Heath, Amber Ogle, Kimberly Noah, Roger Quijada**

Members Absent: Abigail Loya, Tiffany Ross

Other Members Present: Chair Dave Sexton, Vice Chair Oscar Sida, Erica Salazar, Lynette Macfarlan, Liz Armstrong, Donald Jones, Jen Stieger, Trina Castonguay, John Rice, Xunming Du, Krishna Subedi, Jeffery Winrod, Dana Kincaid, Michelle Beecher, Daniel Murphree, Jenny Ahlvers, Becky Coleman, Laura Debenham, Staci Warnert, Tami Mette

Others Present: President Amber Donnelly, Elizabeth Stanley, Shay West, Kimberly Myers

3. **Nominate and Elect the Parliamentarian -**

Don Jones was nominated by Steven Hrdlicka, seconded by Tim Esh.

The senate elects Don Jones for Faculty Senate Parliamentarian for 2024-2025.

4. **Welcome New Faculty!**

5. **Approval of May 17, 2024 minutes - For Possible Action**

A motion to approve the Minutes for May 17, 2024 was by Ethan Hawkley, seconded by Dodi Callander. Motion passed unanimously.

6. **President Amber Donnelly – President Donnelly will not be attending Faculty Senate, unless the Senate have questions they would like answered, or if there's something the faculty would like to know more about.**

The hiring Committee has made some changes. We no longer will be writing strengths and weaknesses. Instead, you will determine if a candidate qualifies for whatever the position is, and the committee will make a recommendation.

Presidents Council will follow Faculty Senate every two weeks.

President Donnelly will be meeting with some of the professional faculty to determine how they want to move forward with representation at the college.

Arysta Sweat is our new Title IX coordinator, and she will be the Director of Institutional Equity on October 1st.

7. **Senate Chair Report – Verbal Report – Chair Sexton's report was of Boards of Regents meeting updates. The minutes are available on the NSHE Board of Regents website under "Meeting Archive" if anyone is interested in learning more about what was discussed.**

This is a legislative year, so in preparation, NSHE came up with a new formula for budgets. This new formula benefits GBC.

Chair Sexton will be sure to keep us updated with the revisions to the tenure policy governing termination of tenured faculty.

Director of Pahrump, Chris Salute speaks up about the tenure revision, and he encourages GBC to be vocal about this topic.

8. Standing Committee Reports:

a. Academic Standards & Assessment..... **Verbal Report**

i. Reminder: Assessment Plans for Gen Ed

Academic Standards Committee Chair Murphree urges everyone who has a General Education class to put forth their assessment plans, so the committee can compile a report. The General Education Assessment Review is scheduled to review our process this year. Reach out to Chair Murphree if you have any questions.

b. Bylaws..... **No Report**

c. Compensation & Benefits..... **No Report**

d. Curriculum Review..... **Verbal Report**

i. New Curriculum Review Committee Forms are Live

Curriculum Review Committee Chair Callander would like everyone to know that most, not all, forms are live now, so make sure to apply through the committee website. The forms ensure that all necessary information is completed.

e. Instructional Technology..... **No Report**

f. Gen Ed Committee..... **No Report**

g. Personnel..... **No Report**

9. Unfinished Business:

The Policy Committee – When there are changes to policies that are brought to the Policy Committee, they are asked to pass them on to Faculty Senate. One of which is under Policies and Procedures: 3.40 Program Reviews - the change is the frequency of when it's scheduled from 5 years to 7 years.

The Policy Committee doesn't make changes, they give recommendations.

Program Review is also working on getting a schedule out that will be a master list of all the programs that need to be reviewed.

10. Information Items:

i. Tenure Policy – Sense of the Senate – Arysta Sweat

Arysta Sweat gave a presentation of the reasons why this policy was mandated and is now a sense of the senate instead of the usual process of the policies going through the senate during its development.

Reach out to Arysta Sweat for more information.

The new tenure policy was discussed amongst the Senate. There was concern for the faculty who were already gathering all the paperwork for the past three years to apply this year. It's a significant amount of time and work to have everything change.

The Senate meeting was interrupted before an official sense of the senate was taken.

11. Announcements:

i. "Love Letters" October 8th – 12th – John Rice

12. New Business: None.

13. Public Comment: None.

14. Adjournment: 10:00am

Academic Standards Committee Meeting Agenda

Friday October 11, 2024

Meeting commenced 2:04 PM

1. Welcome

New members: Jenny Ahlvers

Yvonne Naungayan and Sheila Staszak were excused for conflicting schedules.

2. Set up plan for General Education Assessment

a. This year is Year 5: Program Review

Objectives:

i. Compile updated department assessment plans

It was discussed that we need these plans gathered this semester so they will be ready to show to the accreditation body next semester. All departments that instruct General Education Courses need an up to date plan on file.

ii. Update Gen Ed Assessment Plan

It was discussed that the Gen Ed Assessment Plan needs updated. The committee feels that the plan needs no major changes at this time and wants to let it run another course before considering any major changes.

iii. Report on previous assessment activity

Daniel Murphree will write a summary of the previous committee activity and send out for comment before the end of this semester. Susanne Bentley suggested using the summary from the report two years ago as a basis as it already explained the gap in data between 2019 and 2022.

3. Course Evaluation update.

It was suggested that we add a column for follow up on action plans from previous assessments. Daniel Murphree provided a draft of this. Steven Hrdlicka suggested moving the follow up to a section after the assessment data to give instructors the ability to compile this more as a narrative. Daniel Murphree said that he felt this would also suggest moving the action plans to the same section to be written more as a narrative. This idea seemed favorable to the committee as it would give instructors more freedom in how they discuss their action plans and tie them to the follow up more directly.

Daniel Murphree asked about possibly making a version of the form for General Education Assessment as well. Susanne Bentley and Steven Hrdlicka pointed out that the English department has a different method for Gen Ed assessment that would not work well with this form. It was decided to not make a separate form as departments have too varied methods for assessing Gen Ed program outcomes.

Steven Hrdlicka asked about rewording the instructions to make it more clear what type of data and criteria are required in the assessment process. It was determined through discussion that this is also individualized to department so it would be better left as training for new instructors.

Daniel Murphree will make a draft of the document using the concept discussed and send it out to the committee tomorrow with the goal of having this on the agenda for faculty senate meeting next week.

Document was approved in an email vote after a minor change and will be submitted for approval in the faculty senate.

4. General Education Assessment Report from last year

Information item: The assessment report from last year is incomplete. We do have the data and it will be compiled this year.

5. New Business

None

6. Adjournment

Moved by Susanne Bentley, seconded by Eric Anderson. Meeting adjourned at 2:50 pm by unanimous consent.

In Attendance:

Committee Member	Present
Daniel Murphree, Chair	Yes
Susanne Bentley	Yes
Eric Andersen	Yes
Yvonne Naungayan	No (excused)
Sheila Staszak	No (excused)
Steven Hrdlicka	Yes
Kara Coates	Yes

Rebecca Hawkey	Yes
Jenny Ahlvers	Yes

GBC Class/Course Assessment Report

Course Prefix, Number, and Title:

Section Number(s):

Department:

Instructor:

Academic Year:

Semester:

Is this a GenEd class? Yes ___ No ___

Complete and submit your assessment report electronically to your department chair. As needed, please attach supporting documents and/or a narrative description of the assessment activities. You may use as many or as few outcomes as necessary.

Class/Course Outcomes	Assessment Measures	Assessment Results	Outcome Results Analysis
In the boxes below, summarize the outcomes assessed in your class or course during the last year. If this is a GenEd class, include the appropriate GenEd objectives.	In the boxes below, summarize the methods used to assess course outcomes during the last year. Include the criterion you'll use to judge whether or not students have achieved the expected outcome.	In the boxes below, summarize the results of your assessment activities during the last year. Include your judgement as to whether or not the criterion for student achievement has been met.	In the boxes below, please reflect on this outcome's results and summarize any factors that may have contributed to these results.
Outcome #1:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:
Outcome #2:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:

GBC Class/Course Assessment Report

Outcome #3:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:
Outcome #4:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:
Outcome #5:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:
Outcome #6:	Assessment Measure: Criterion for achievement:	Results: Criterion Met: Yes/No	1. Results Analysis:

GBC Class/Course Assessment Report

Reflection

Action plan(s) for this assessment:

In this section you should develop action plans involving each outcome that was not achieved for the course. Mention how you plan to use the results above to improve student learning.

Follow up of action plan(s) from previous assessment:

In this section follow up on any action plans that were listed on your previous assessments for the course. Summarize the previous action plans and discuss how they were implemented and how they might have affected the course.

Notes about this course:

I have reviewed this report:

Department Chair

Date_____

Dean

Date_____

Vice President of Academic Affairs and Student Services

Date_____

GBC Class/Course Assessment Report

**Executive Committee Report
Curriculum Review Committee
October 2024**

The committee recommended to change the name of COM101 from Oral Communications to Public Speaking.

The new online only system seems to be working well. Instructions and links have all been updated.

Personnel Committee

Meeting Minutes

Thursday, Sept. 26, 2024

11 a.m. MCML 102 and via Zoom

Members present: Jennifer Stieger (chair), Erica Salazar, George Kleeb, Jessica Johnson, Jason Brick, Xunming Du, Mardell Dorsa, Tim Beasley, Mike McGhee, Amber Cannon, Arysta Sweat, Shirley Muir

Members absent: Christopher Salute (excused)

Important Dates:

Sabbatical Application Packet due **Thursday, Oct. 30 by 5 p.m.** to Personnel Committee Chair.

Items discussed:

- Meeting called to order at 11:01 a.m.
- The committee agreed on the Fall meeting dates.
- Jennifer provided updates on the web page and search committee selection.
- The committee discussed the need for training for personnel members. Jennifer will follow up with HR regarding dates for training.
- The committee discussed the recent updates to the hiring practices and procedures, which no longer requires a memo listing the candidates' strengths and weaknesses.
- Amber asked if the reference questions should be updated. Jennifer will follow up with HR.
- Arysta updated the committee on the implementation of the new tenure policy. The Personnel Committee is no longer required to review tenure binders.
- The committee discussed reviewing its current charges considering the changes to the tenure policy.
- The committee discussed reviewing tenure track full-time and part-time teaching evaluation forms.
- Meeting adjourned at 11:45 a.m.