

Faculty Evaluation Review- ADHOC Committee Report

11/14/2024 2:30 pm-3:35 pm

The committee met to discuss the Faculty Evaluation Process.

The committee is looking at the possibility of making the document into a working document or seeing if it can be in watermark, which is an online system. This would streamline the process for the future evaluations and make it a smoother process for completion, submission, and review.

The committee is looking into each section of the form, all the tabs, and areas of service to see how they apply to all faculty members. We would like to see a change in the process to make the evaluation apply to all staff members and make it achievable for all to be meeting the minimum requirements as listed. There are some areas that are required to be completed that faculty members are not required to do as part of their current job.

The committee requested to see the policy on the faculty evaluation form to review. The policy will give insight on what is required, and possibly if something else needs to be updated with these forms. The faculty is also requesting to meet with HR to see what happens with the forms once they are completed on their end.

The committee is looking to have some feedback from the faculty on what they would like to see changed. If they faculty members would like to see changes on the forms, they need to submit the category and the areas where the changes would occur.

The committee will meet again in December and review any feedback, along with follow up with what options are available to potentially streamline the evaluation forms.