

**Great Basin College
FACULTY SENATE 2024-2025
Friday, November 15, 2024
9:00 am**

Elko –GTA 130; Ely – GBC 118; Pahrump- PVC 122; Winnemucca – GBC 123/124.

AGENDA

- 1. Roll Call:**
- 2. Call to Order:**
- 3. Approval of October 18, 2024 minutes - For Possible Action**
- 4. Senate Chair Report:**
- 5. Standing Committee Reports:**
 - a. Academic Standards & Assessment..... **Action Items**
 - i. Course Assessment Form Template – For Possible Action**
 - b. Bylaws..... **No Report**
 - c. Compensation & Benefits..... **Action Items/ Written Report**
 - i. Professional Development Awards – For Possible Action**
 - d. Curriculum Review..... **Written Report**
 - e. Instructional Technology..... **No Report**
 - f. Gen Ed Committee..... **Verbal Report**
 - g. Personnel..... **Verbal/ Written Report**
 - h. Equipment Awards Advisory Group..... **Verbal Report**
 - i. Equipment Advisory Spreadsheet**
 - i. Faculty Evaluation Review, ad hoc **Written Report**
- 6. Unfinished Business:**
- 7. New Business:**
- 8. Information Items:**
- 9. Announcements:**
- 10. Good of the Order:**
- 11. Adjournment:**

Great Basin College
FACULTY SENATE 2024-2025
Friday, October 18, 2024
9:00 am

Elko –GTA 130; Ely – GBC 118; Pahrump- PVC 122; Winnemucca – GBC 123/124.

DRAFT MINUTES

1. **Roll Call:** Tim Esh, Steven Hrdlicka, Robert Cowan, Christopher Salute, Madison Arbillaga, Dorothy Callander, Jamie Carlson, Mardell Dorsa (Proxy for Eleanor O’Donnell), Tami Potter, Ping Wang, Kara Coates, Stephanie Davis, Jason Brick, Kristin Heath, Kimberly Noah, Donald Jones (Proxy for Roger Quijada)

Members Absent: Abigail Loya, Tiffany Ross, Amber Ogle

Other Members Present: Chair Dave Sexton, Vice Chair Oscar Sida, Deanna Hamilton, Cheyenne Stocks, Mitzi Husbands, Erica Salazar, Sheila Staszak, Ethan Hawkey, Dean Straight, Laura Debenham, Xunming Du, Michelle Beecher, Tami Mette, Becky Coleman, Jonathan Foster, Rita Pujari, Krishna Subedi, Jennifer Stieger, Daniel Murphree, Rebecca Hawkey, Gerardo Wence-Munoz, David Antonini, Shemayne Pitts, Gina Johnson,

Others Present: Shay West, Elizabeth Stanley, Kimberly Myers

2. **Call to Order: 9:02**

3. **Senate Chair Report** – GBC is nice and quiet compared to other campuses. Right now, collective bargaining is a big deal, which doesn’t affect GBC, but has turned into “us vs them” situations at some campuses.

Update on filling the two ad hoc committees formed from September’s meeting: The one for the Faculty Evaluations has been filled. The other ad hoc that will explore the new Tenure Policy in greater detail still needs one or two veterans.

A member has questions about the purpose of the Tenure Policy Committee and why it was formed.

Chair Sexton informs him that it was actually the Social Sciences Department meeting who had concerns about clarification.

Several members mention concerns that some of the wording was confusing. The committee will help with clarification while still maintaining the policy guidelines.

Another concern is that it wasn’t vetted through Faculty Senate, so even though other faculty was on the committee, we as Faculty Senate would like to look at it and make suggestions and clean it up.

Chair Sexton informs the Senate that President Donnelly sent him an email about the two new committees and hopes to see positives from both.

4. **Approval of September 20, 2024 minutes - For Possible Action**

A motion for approval of the September 20, 2024 minutes was by Dodi Callendar, seconded by Madison Arbillaga. Motion passed unanimously.

5. **Standing Committee Reports:**

- a. Academic Standards & Assessment.....**Written Report w/ Future**
- | | |
|--|---------------------|
| i. Report – Information Only | Action Items |
| ii. Course Assessment Form Template – For Possible Action in November | |

Academic Standards and Assessment Chair Murphree clarifies that some of the wording was rewritten for clarity.

b. Bylaws..... **No Report**

c. Compensation & Benefits..... **No Report**

d. Curriculum Review..... **Written Report**

e. Instructional Technology..... **Verbal Report**

ITC Chair Straight would like everyone to watch for the new MFA that will be in effect next year.

Everything text or called will be dropped. We are going to use authenticator apps instead.

f. Gen Ed Committee..... **No Report**

g. Personnel..... **Written Report**

6. Unfinished Business: None.

7. New Business: None.

8. Information Items: None.

9. Announcements:

i. Professional Development Applications are Due October 31st. For more information, refer to the email sent out on Sept. 26 from Compensation & Benefits Committee Chair John Rice.

10. Good of the Order: None.

11. Adjournment: 9:26am

GBC Class/Course Assessment Report

Course Prefix, Number, and Title:

Section Number(s):

Department:

Instructor:

Academic Year:

Semester:

Is this a GenEd class? Yes ___ No ___

Complete and submit your assessment report electronically to your department chair. As needed, please attach supporting documents and/or a narrative description of the assessment activities. You may use as many or as few outcomes as necessary.

| Class/Course Outcomes | Assessment Measures | Assessment Results | Outcome Results Analysis |
|---|--|---|--|
| In the boxes below, summarize the outcomes assessed in your class or course during the last year. If this is a GenEd class, include the appropriate GenEd objectives. | In the boxes below, summarize the methods used to assess course outcomes during the last year. Include the criterion you'll use to judge whether or not students have achieved the expected outcome. | In the boxes below, summarize the results of your assessment activities during the last year. Include your judgement as to whether or not the criterion for student achievement has been met. | In the boxes below, please reflect on this outcome's results and summarize any factors that may have contributed to these results. |
| Outcome #1: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |
| Outcome #2: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |

GBC Class/Course Assessment Report

| | | | |
|-------------|---|---------------------------------------|----------------------|
| Outcome #3: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |
| Outcome #4: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |
| Outcome #5: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |
| Outcome #6: | Assessment Measure: Criterion for achievement: | Results: Criterion Met: Yes/No | 1. Results Analysis: |

GBC Class/Course Assessment Report

Reflection

Action plan(s) for this assessment:

In this section you should develop action plans involving each outcome that was not achieved for the course. Mention how you plan to use the results above to improve student learning.

Follow up of action plan(s) from previous assessment:

In this section follow up on any action plans that were listed on your previous assessments for the course. Summarize the previous action plans and discuss how they were implemented and how they might have affected the course.

Notes about this course:

I have reviewed this report:

Department Chair

Date_____

Dean

Date_____

Vice President of Academic Affairs and Student Services

Date_____

GBC Class/Course Assessment Report

November 7, 2024

Compensation and Benefits Committee
Minutes, November 7, 2024

Called to order at 10:07 AM

The committee met to discuss Professional Development Disbursements for Fall, 2025.

The committee received nine applications. Three applications were not considered by the committee. One was incomplete, another exceeded the number of applications allowed per Faculty Senate "Container", another fell outside the guidelines the committee uses to determine eligibility. Two of those applications will be eligible for application in the spring. The third may be eligible for a spring application, pending further discussion on procedure by the committee.

The committee was determined to provide meaningful, equitable, and proportional awards to each eligible applicant. With that in mind, the committee agreed it would fund 50% of each application up to \$1,500.

The committee recommends awards totaling approximately \$7,000 this semester, leaving a balance of about \$6,000 for disbursement in the spring.

The committee agreed all applications were excellent and will provide a benefit to our students, our faculty, and the institution.

Details of the disbursements are attached.

The Compensation and Benefits Committee recommends a motion to approve the recommendations as submitted.

Collegially,
John Patrick Rice, Chair

Members

Cassie Allen
Jessica Bellander
Jonathan Foster
Abigail Loya
Matthew Nichols (absent, excused)
Eleanor O'Donnell
Steve Scilacci
Katie Snow
Milinda Wassala

**Professional Development
\$13,000.00**

Professional Development funds
are for conferences, training and related travel

| Department | Name | Amount Requested | Amount Funded | | Location | Date |
|-------------------|-----------------|-------------------------|----------------------|--|-----------------|----------------|
| | | | 50% up to \$1500 | | | |
| Student Services | Jason Brick | \$ 3,157.03 | \$ 1,500.00 | NACADA 2024 | Pittsburg, PA | 10/26-31/2024 |
| Social Science | Stephanie Davis | \$ 3,983.00 | \$ 1,500.00 | Workshop- Beyond Words: The Art & science of Sentient Communication | Amado, AZ | 4/11-14-2024 |
| HSHS | Shelia Staszak | \$ 1,191.00 | \$ 595.50 | ACERT/NVSRT conferences | Las Vegas, NV | 2/5-8/2024 |
| HSHS | Laura Debenham | \$ 2,033.00 | \$ 1,016.50 | 7th European Autism Congress | Paris, France | May 21-22,2025 |
| CTE | Earl Owen | \$ 1,465.50 | \$ 732.50 | Western Wheels Conference | Las Vegas, NV | 1/9-11/2024 |
| Student Services | Cheyenne Stocks | \$ 3,617.00 | \$ 1,500.00 | Alliance Conference | New Orleans, LA | 3/9-12/2024 |
| | | \$ 15,446.53 | \$ 6,844.50 | | | |

**Executive Committee Report
Curriculum Review Committee
November 2024**

The committee recommended for approval a new course – MATH124

- College algebra – we are adopting the class for articulation purposes and are not teaching it at this time.

The committee recommended for approval program inactivations due to low enrollment, all had teach out plans.

- AAS Computer Technology – Computer programming
- AAS Computer Technology – Network Specialist
- AAS Computer Technology – Office Technology
- AAS Computer Technology – Office Technology Emphasis
- AAS Computer Technology – Web Development Emphasis
- BAS Digital Information Technology Emphasis

New Courses:

- ENGR241 Statics
- ME242 Dynamics
- EE220 Circuits I

We are only teaching one of the three courses, they are grant funded and will align with UNR engineering.

Personnel Committee

Meeting Minutes

Thursday, Oct. 24, 2024

11 a.m. GTA 124 and via Zoom

Members present: Jennifer Stieger (chair), Erica Salazar, Jason Brick, Xunming Du, Mardell Dorsa, Mike McGhee, Amber Cannon, Arysta Sweat, Christopher Salute

Members absent: George Kleeb, Jessica Johnson, Shirley Muir, Tim Beasley

Important dates:

- Sabbatical Application Packet due to Personnel Committee Chair. **The committee will extend the due date for Sabbatical Applications until Nov. 30.**
- Faculty Senate: Nov. 15

Items discussed:

- Meeting called to order at 11:03 a.m.
- Jennifer provided updates regarding search committee selection.
- The committee discussed the need for training for personnel members. Jennifer will continue to follow up with HR regarding dates for training.
- The committee discussed the process in which hiring managers and search committee chairs are assigned.
- The committee reviewed its current charges and made suggestions for revisions. The committee agreed the language should clarify how frequently committee members will receive training.
- The committee discussed offering training for search committee members during the in-service week.
- The committee reviewed tenure track full-time and part-time teaching evaluation forms. Du said there is currently no teaching observation form for reviewing tenured faculty. However, the committee believes this task may be better suited for an ad hoc or other committee. It was suggested that a faculty senate committee be reinstated to review forms. Jennifer will follow-up with the faculty senate chair.
- The committee briefly discussed its role regarding mentorship. Further discussion is needed.
- The meeting was adjourned at 11:46 a.m.

Faculty Evaluation Review- ADHOC Committee Report

11/14/2024 2:30 pm-3:35 pm

The committee met to discuss the Faculty Evaluation Process.

The committee is looking at the possibility of making the document into a working document or seeing if it can be in watermark, which is an online system. This would streamline the process for the future evaluations and make it a smoother process for completion, submission, and review.

The committee is looking into each section of the form, all the tabs, and areas of service to see how they apply to all faculty members. We would like to see a change in the process to make the evaluation apply to all staff members and make it achievable for all to be meeting the minimum requirements as listed. There are some areas that are required to be completed that faculty members are not required to do as part of their current job.

The committee requested to see the policy on the faculty evaluation form to review. The policy will give insight on what is required, and possibly if something else needs to be updated with these forms. The faculty is also requesting to meet with HR to see what happens with the forms once they are completed on their end.

The committee is looking to have some feedback from the faculty on what they would like to see changed. If they faculty members would like to see changes on the forms, they need to submit the category and the areas where the changes would occur.

The committee will meet again in December and review any feedback, along with follow up with what options are available to potentially streamline the evaluation forms.